

**AIR NATIONAL GUARD
ACADEMIC YEAR (AY) 2021-2022
INTERMEDIATE & SENIOR DEVELOPMENTAL,
JOINT EDUCATION, AND FELLOWSHIP STUDIES
APPLICATION ANNOUNCEMENT**

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1. GENERAL INFORMATION:

Developmental Education (DE) is a deliberate and vital element in preparing officers for future leadership roles. IDE/SDE/JPME selection, while exceptionally competitive, is a tremendous honor, opportunity, and investment for the National Guard and its members. Adjutants General and Wing Commanders play pivotal roles in the nomination process, endorsing only those officers who clearly demonstrate the potential to serve in key positions within the National Guard. Application packages are evaluated by an Officer Developmental Education Panel. The panel considers an applicant's demonstrated grasp of Air Force Occupational and Foundational Competencies, the strength of leadership's endorsements, the applicant's experience, and capacity to serve in leadership positions at the wing, state, and national levels. The Chief, National Guard Bureau, is the final approval authority for selection and placement.

IDE/SDE selections are primarily resident opportunities at Air Force/sister-service schools and fellowships at educational, government, and business institutions. Attendance, in the majority of cases, is a PCS assignment, with programs starting between May-August 2021. Completion of most of the listed IDE/SDE schools and fellowships satisfy Air Force PME requirements for promotion. Some schools do not award resident DE credit and will require completion of the appropriate level of DE through distance learning. Some schools also do not award Joint-PME educational credit and/or a master's degree.

The table below gives a brief synopsis of each course. The following **new courses** have been added:

- Army War College Distance Education
- Joint Combined Warfighting School (JCWS)
- JCWS Hybrid (JCWS-H)

Please review the CY21 Officer Development Portfolio, under 'Announcements,' at:

<http://www.ang.af.mil/Careers/Force-Development/>. The portfolio provides course-specific information

2. APPLICATION PERIOD: Submissions to NGB/HRT begin **15 June 2020** and must be received by **30 August 2020**. *Applications received after this date will not be considered.*

Timeline: *This is projected and subject to change*

- May-June: Announcement distributed to TAGs/DoS/MPMOs/FSS
- July-Aug: JFHQ submits applications and stratification memos to NGB/HRT
- Oct-Dec: Panels convene, applications reviewed, selectees placed
- Dec-Jan: Selection memo sent to TAGs/DoS/MPMOs/FSS; TLNs issued

3. AUTHORITY:

- CJCSI 1800.01E, *Officer Professional Military Education Policy*, 29 May 2015
- AFI 36-2670, *Total Force Development*, 25 June 2020
- AFI 36-2905, *Fitness Program*, 21 Oct 2013

Find all Applications and Templates (Letter of Intent, Endorsement, TAG Stratification) at the site below; right-hand side, under 'Announcements:' <https://www.ang.af.mil/Careers/Force-Development/>

4. COURSE LISTING

IDE School/Fellowship	Acronym	Resident Credit	JPME Credit	Master's Degree
Air Command and Staff College	ACSC	Yes	I	Yes
Army Command and General Staff College	CGSC	Yes	I	Yes**
Advanced Studies of Air Mobility*	ASAM	w/ ACSC DL	w/ ACSC DL	Yes
Air Force Legislative Fellowship*	AFLL	w/ ACSC DL	w/ACSC DL	No
Marine Corps Command and Staff College	MCCSC	Yes	I	Yes**
National Intelligence University*	NIU	w/ ACSC DL	I	Yes
College of Naval Command and Staff	CNCS	Yes	I	Yes
SDE School/Fellowship	Acronym	Resident Credit	JPME Credit	Master's Degree
Air War College	AWC	Yes	II	Yes
Army War College	ARMYWC	Yes	II	Yes
Army War College DistEd	USAWC-DEP	No	II	Yes
College of International Security Affairs (NDU)	CISA	Yes	II	Yes
College of Naval Warfare	NVWC	Yes	II	Yes
Eisenhower School (NDU)	Eisenhower	Yes	II	Yes
Joint Advanced Warfighting School (NDU-JFSC)	JAWS	Yes	II	Yes
Inter-American Defense College*	IADC	w/ AWC DL	I	Yes
National Security Fellowship - Harvard	Harvard	Yes	w/JCWS or JCWS-H	No
National War College (NDU)	NWC	Yes	II	Yes
Secretary of Defense Corporate Fellowship	SECDEF	Yes	w/JCWS or JCWS-H	No
JPME	Acronym	Resident Credit	JPME Credit	Master's Degree
Joint & Combined Warfighting School In-Res (JFSC)	JCWS-H	No	II	No
Joint & Combined Warfighting School-Hybrid (JFSC)	JCWS-H	No	II	No

*Members must complete the appropriate level of DE (ACSC or AWC) via distance-learning to receive in-resident credit.

** Members have a choice among programs of study.

5. ELIGIBILITY CRITERIA:

- **IDE Eligibility:** The grade of Major, or Captain who has met a promotion board to Major, and has been, or will be, federally recognized and promoted by the course start date (CSD). Applicants must have less than 16 years total commissioned service as of 1 June 2021.
 - **ANG Congressional Fellowship/AF Legislative Liaison (AFLL):** Candidates should possess the interpersonal and verbal communication skills necessary to succeed in this demanding role. The AFLL office may conduct additional screening and request personal interviews of candidates. Students or fellows serve in the program for approximately 15 months and are highly encouraged to complete a minimum one-year statutory-tour upon completion of the program. NGB/HR will contact the fellows to discuss follow-on statutory-tour opportunities.
 - **NIU Eligibility:** To be considered for the National Intelligence University (NIU), members must have a regionally-accredited bachelor degree and have taken the GRE. ANG selectees will be required to submit a package to NIU for formal admission into the school.
- **SDE Eligibility:** The grade of Colonel, Lieutenant Colonel, or Major who has met a promotion board to Lieutenant Colonel, and has been, or will be, federally recognized and promoted by the course start date (CSD). Applicants must have less than 25 years total commissioned service as of 1 June 2021. Most resident SDE programs provide JPME II credit; applicants must have previously completed an IDE course which awarded JPME I credit.

- **Army War College Distance Education Program:** This is a twenty-four month online program with two, two-week resident sessions. Graduates receive a master's degree and Joint PME II credit. Stat-tour members *not* nominated by the NGB/FDC may apply and attend without resigning from the stat-tour program.
- **Joint & Combined Warfighting School:** In-residence is ten weeks; the hybrid course is 40-weeks: blended-learning course consisting of two distance-learning (DL) periods, and two face-to-face (F2F) sessions; awards JPME II. Open to grades O-4 through O-6, must have IDE/JPME I complete. Stat-tour members *not* nominated by the NGB/FDC may apply and attend without resigning from the stat-tour program.
- **Advanced Studies Group - School of Advanced Air and Space Studies (SAASS):** The School of Advanced Air and Space Studies is *NOT* considered IDE/SDE. Invitations to apply will be sent by NGB/HRT in July 2020. Eligibility criteria:
 - Graduated from in-res IDE or ACSC Online Master's Program (OLMP), or will have completed either by the start of SAASS.
 - An accredited master's degree or an undergraduate degree with a minimum GPA of 3.25.
 - Less than 16 years total commissioned service as of 1 June 2021. Under exceptional circumstances this requirement may be waived. Applicants will be required to write an essay and the essay subject may change from year to year.
 - ASG attendees are highly encouraged to complete a minimum one-year statutory-tour upon completion of the SAASS program.

6. APPLICATION PACKAGE REQUIREMENTS: A complete application package must include the following items in the order specified:

A. Application Worksheet: Fill in all required fields. When applying for DE opportunities, *you are agreeing to accept and attend any school which you are offered*. The Officer Developmental Education Panel will place members in the program that best meets the needs of the ANG.

B. Letter of Intent (LOI): Limited to one page, Times New Roman, 12 font. Address the letter to "Officer Developmental Education Panel." Address how your experience illustrates/demonstrates the Air Force Occupational and Foundational Competencies (reference: Air Force Doctrine Document [AFDD] 1-1). All LOIs will be signed by the member.

C. Wing CC/Director or Designated Rep Endorsement Letter: Limited to one page, Times New Roman, 12 font. At a minimum, address:

- Why the applicant should be selected for the school/fellowship
- Strategic benefits to the Air National Guard of the applicant's attendance
- Future positions/roles within the organization for the applicant
- How attendance at the school or fellowship will enhance skills and career-goals
- Indicate if the member has any adverse action on file or is pending any adverse action
- Indicate whether the member has any referral evaluations on file

D. TAG Endorsement Letter: This endorsement is a vital component in the overall evaluation of an applicant's package. Statements about the appropriateness of the applicant's desired course(s) as well as the wing or state leadership's future development plans for the member are highly encouraged. *The endorsement must also include the following:*

"The individual will be maintained in a valid Unit Manning Document position until the completion of the three year service commitment required after graduation."

NOTES: Statutory Tour Members – Please See 7-F for additional information.

Do *not* include other endorsements and/or letters of recommendation.

E. Combined Military/Civilian Resume: Limited to two pages, resume will include military and civilian experience, and education.

F. Officer Performance Reports (OPRs): The OPRs must be in descending order with the most current on top. Applicants can obtain OPRs through Personnel Records Display (PRDA) via the AF Portal.

1. IDE applicants must submit the last three (3) OPRs as of 1 June 2020.
2. SDE/JPME applicants submit all OPRs, from the grade of Major, as of 1 June 2020.
3. Submit documentation for any gaps between OPRs or pending reports awaiting close-out.

G. vMPF Record Review/Update (all pages): Submit the entire vMPF report. It is incumbent upon each applicant to ensure their personnel information is correct in vMPF. The Record Review/Update is available through vMPF via the Air Force Portal.

H. AFFMS II Fitness Printout (with full history): Must reflect a current, passing score as of the date of application. Selected candidates may be required to provide an updated fitness certificate prior to course start date.

I. Joint Officer History (JOH): ALL members must submit a JOH (even if there is none). Prior to submission, applicants must ensure the JOH correctly indicates their joint experience and education; SDE candidates must show JPME I complete. Go to: <https://milconnect.dmdc.osd.mil/milconnect/>. Under the 'Correspondence/Documentation' tab, click 'Joint Qualification System (JQS).' Print options are limited; applicants may capture the JOH via print-screen or the Snipping tool.

For Assistance: Adam A. Bourassa, Lt Col, USAF
Program Manager, Joint Officer Management
DSN: 664-4409 COMM: 703-604-4409
Email: adam.bourassa.1@us.af.mil

7. SUBMISSION PROCESS:

A. Submitting: NGB/HRT will provide package submission instructions to all JFHQ/Directorates/stat-tour members by 15 June 2020, with applications due no later than **30 August 2020**. Each member's application documents must be combined into one single PDF document (5 applicants = 5 individual submissions) in the order listed below. Portfolio format or multiple applications submitted together will **NOT** be accepted.

B. File Naming Convention: Files must be named in this format; do not deviate
2021-MVA996-ODJE Last Name, First Name, Rank-State Abbreviation

Example: 2021-MVA996-ODJE Doe, John, Lt Col-MI

Application packages **MUST** be in the following order:

1. AY 2021/2022 Application Worksheet
2. Letter of Intent (LOI)
3. Wing CC/Director or Designated Rep Endorsement Letter (*stat-tour see section F, below*)
4. TAG Endorsement Letter (*stat-tour see section F, below*)
5. Combined Military/Civilian Resume
6. OPRs - descending order, most current first
7. vMPF Record Review/Update - all pages; no other version/format accepted (i.e. data briefs)
8. AFFMS II Fitness Printout - with full history; no other version/format accepted
9. Joint Officer History (JOH)

C. Applications received prior to closeout will be reviewed for completeness. Incomplete packages will be returned without action to JFHQ.

D. JFHQ or directorate will receive a confirmation when the package is downloaded by NGB/HRT. If a confirmation email is not received within five business days, please contact the course POC listed at the end of this announcement.

Important Note: The responsibility to provide and ensure receipt of a completed application by the required deadline rests solely with the applicant. A completed package will consist of the specified documents, the appropriate level of endorsement(s), assembled into one (1) single PDF file, uploaded per NGB/HRT instructions, and received by the application suspense date deadline. Packages missing any required documents or failing to meet the submission requirements specified will be returned to JFHQ without action. All packages must be vetted through JFHQ, adhering to any local policies, procedures and internal suspense, and submitted by the announcement closeout date of 30 August 2020.

E. TAG Stratification Letter: This letter is *NOT* part of the applicant's package. Joint Force Headquarters (JFHQ) must submit TAG Stratification Letter(s) separately from applications. Stratify IDE applicants together, SDE applicants together, and JPME applicants together; do not stratify by course/rank. One letter is fine, provided they are stratified as indicated above. If only one applicant is being submitted, a TAG Stratification Letter is still required.

Send to: NGB.HR.ANG.Force.Development.Org@us.af.mil

F. Statutory-Tour Members: All statutory-tour members will require a Director Acknowledgement memorandum (instead of the Wing/CC memorandum). TAG Endorsement is *NOT* required *IF* the member meets one of the following categories:

- **Category 1:** If you were nominated by the NGB Force Development Council (NGB/FDC) to apply for DE opportunities, your selection to attend IDE/SDE means you do not require a TAG endorsement and WILL NOT have to resign from the stat-tour program.

NOTE: Stat-tour members that have NOT been nominated by the NGB/FDC may apply through their affiliated state – and therefore require a TAG endorsement. If selected to attend IDE/SDE in this manner, the stat-tour member WILL BE required to resign from the stat-tour program to attend.

- **Category 2:** For stat-tour members that are applying ONLY for JCWS/JCWS-H and/or the Army War College Distance Education Program, TAG endorsement is NOT required. If selected for either course, stat-tour resignation is NOT required. If a stat-tour member applies under category 2, these individuals will be consolidated by NGB/HRT and provided to Deputy Director, ANG (DDANG) prior to the panel convening. DDANG has final approval authority for all category 2 applications.

These applications can be submitted via MYPERS directly to NGB/HRT without state coordination. All stat-tour members that do NOT meet the criteria for Category 1 or 2 are required to submit through their states.

8. SELECTION/ANNOUNCEMENT PROCESS: The Officer Developmental Education Panel will convene in the fall of 2020. The Chief, National Guard Bureau, is the final approval authority for selection and placement. Results will be sent to the Adjutants General, Directors of Staff, and the ANGR/CC.

9. ACCEPTANCE/DEFERRAL/DECLINATION/WITHDRAWAL PROCEDURES: Selectees must provide NGB/HRT written notice of their acceptance, or a request for deferral, declination, or withdrawal within 30 days of receipt of the selection notification letter. Please reference *AFI 36-2656, Chapter 6, Air National Guard Officer & Enlisted Development Education Program*. Only members that present significant humanitarian or mission-impacting concerns outside their control will be considered for a non-prejudicial deferral or declination. The condition must not have existed at the time of application and swaps will not be considered.

10. ADDITIONAL INFORMATION: Direct questions on this announcement to:

NGB/HRT Org-Box: NGB.HR.ANG.Force.Development.Org@us.af.mil

MSgt Kevin Colbert: kevin.colbert.1@us.af.mil, DSN 612-8141, Comm 240-612-8141

Additional Course/Application Information: <http://www.ang.af.mil/Careers/Force-Development/>