



AIR NATIONAL GUARD (ANG) MILITARY VACANCY ANNOUNCEMENT

THE HIRING DIRECTORATE, NGB/CF, ANGR/CC & NGB/HR RESERVE THE RIGHT TO REMOVE THIS ADVERTISEMENT AT ANYTIME.

THANK YOU FOR YOUR INTEREST IN THIS MILITARY VACANCY ANNOUNCEMENT. PLEASE READ EACH SECTION CAREFULLY AND ENSURE YOU ARE IN FULL COMPLIANCE BEFORE THE CLOSEOUT DATE LISTED BELOW.

***SELECTEE(S) SHOULD EXPECT TO BE GAINED ONTO STATUTORY TOUR WITHIN 120 DAYS OF ACCEPTANCE.**

******WE HIGHLY RECOMMEND YOU SUBMIT YOUR PACKAGE AS EARLY AS POSSIBLE. DO NOT WAIT UNTIL THE CLOSE OUT DATE TO SUBMIT**** APPLICATION PACKAGES WILL NOT BE ACCEPTED AFTER THE CLOSEOUT DATE LISTED BELOW.**

DUE TO THE HIGH VOLUME OF APPLICATIONS, PACKAGES RECEIVED WITHIN FOUR DUTY-DAYS OF THE CLOSEOUT DATE WILL BE REVIEWED FOR QUALIFICATION/DISQUALIFICATION ONLY. WE WILL NOT BE ABLE TO ASSIST YOU WITH COMPLETING YOUR APPLICATION. INCOMPLETE APPLICATIONS SUBMITTED WITHIN FOUR DUTY-DAYS OF CLOSEOUT DATE WILL BE DISQUALIFIED. QUESTIONS PERTAINING TO APPLICATION REQUIREMENTS SHOULD BE REFERRED TO NGB/HR. ONLY NGB/HR WILL DETERMINE QUALIFICATION/DISQUALIFICATION.

****You MUST submit ALL required documents IAW the Application Procedures/FAQs located on the website. These procedures/FAQs change and you MUST follow the MOST CURRENT PROCEDURES****

<u>ANNOUNCEMENT NUMBER:</u>	MVA 2020-241
<u>OPEN PERIOD:</u>	18 September 2020 thru 2359 EST, 18 October 2020
<u>HIRING DIRECTORATE:</u>	1AF
<u>POSITION TITLE:</u>	OIC, Force Support Staff
<u>AFSC REQUIREMENT:</u>	38FX (PAFSC, 2AFSC, 3AFSC)
<u>RANK/GRADE REQUIREMENT:</u>	1 st Lt/O2 – Maj/O4
<u>POSITION INFORMATION:</u>	Full Time, Title 10, Statutory Tour
<u>TOUR LENGTH:</u>	2-4 Years
<u>AGENCY:</u>	First Air Force
<u>DUTY LOCATION:</u>	Tyndall AFB, FL
<u>WHO MAY APPLY:</u>	Qualified ANG members only

1. Requirements

****Second Reminder-You MUST submit ALL required documents IAW the Application Procedures/FAQs located on the website. These procedures/FAQs change and you MUST follow the MOST CURRENT PROCEDURES. All applicants are strongly encouraged to thoroughly review all application procedures and FAQs prior to contacting NGB/HR and especially prior to submitting your application****

Must hold rank/grade, AFSC requirement, and be current/passing within fitness standards as established by AFI 36-2905, by and through announcement closeout date. All information must be accurately indicated on the vMPF RIP at the time of application.

Must have a Secret Security Clearance

All applicants must submit last 5 OPRs with no gaps in time (includes AF Form 77s, AF Form 475s, & AF Form 707s, if applicable).

2. Position Description

This Position is an API X

-Provides oversight training program for the Numbered Air Force (NAF) by serving as the principle training advisor and ensures programs are in place to manage upgrade, qualification and ancillary training. Manages all aspects of education and training processes with assigned program area, including administrative policies and procedures, curricula, and certification requirements, instructional methods and techniques. Interprets higher level directives, develops local guidelines, and ensures subordinate offices comply with mission objectives. Monitors all aspects of the program to include tracking training funds, preparing necessary documents for training, to include fund cite and registering the employee to the course. Manages the Career Development Course (CDC) program for military personnel in upgrade/retraining status. Ensures all work centers have a master training plan and assists work centers in developing a master training plan to plan, manage, execute training activities. Provides individual career, academic and force development advertisement to military & T5.

-Should have an overall knowledge of DoD, USAF, ANG and AFRC structured missions, programs, policies and organizational relationships and basic understanding of Joint working environment. Provides leadership, advice and support which includes strategic planning, policy and standards development, resource planning and security management and ensures the Division's support is adequate, complete and correct. Oversees, advises and executes staff personnel actions and programs. Knowledgeable of officer and airman classification systems and procedures; preparing and maintaining personnel records; assignment, promotion, testing, customer service, quality force, personnel readiness, PERSCO and deployment/mobilization procedures; interviewing and counseling techniques; policies and procedures relating to administrative communications; overall organizational structure and the mission. Delivers briefings and presentations to senior officers at all NAF, MAJCOM and Combatant Commands. Should possess superb interpersonal and communicative skills, both oral and written; have the ability to establish and maintain effective working relationships and negotiate effectively and professionally. Manages and directs personnel resource activities to ensure

all military personnel are equipped, training and ready for duty if called during a contingency or natural disaster.

-A1 CAT lead, advises and provides guidance to A1 leadership regarding accurate personnel accountability for CONUS NORAD Region (CONR) and all assigned/gained units; assists with the management of the PERSCO/Readiness function to CONR/A1. Utilize Employment Requirements Manning Document (ERMD) to effectively manage mission requirements. Supports the 1 AF SVS requirements with the beddown, lodging and mortuary affairs during contingencies and exercises. Oversees Military Personnel Appropriations (MPA) Manday Program/Active Duty for Operational Support (ADOS) to facilitate the emergent, unplanned and non-recurring short-term projects with skilled manpower assets, which cannot be accomplished with assigned Regular active duty Air Force personnel. Oversees, manages and coordinates operational, strategic and program functions which support 1 AF missions to include DSCA, Theater Security Cooperation (TSC) and Air Sovereignty Alert (ASA) support. Oversees administrative actions relating to unit programs such as military vacancy announcements. Force Management, Force Development; Classification actions. Family Care Plan updates, reenlistment and extension support, and Unit Personnel Management Roster maintenance.-

3. Application Reminders

Pen/ink changes to any source document, i.e. Report on Individual Personnel (RIP), Evaluations could result in disapproval.

It is your responsibility to ensure your vMPF RIP is accurate/in order prior to application submittal. This includes but not limited to, verifying duty history, AFSC, service dates and ensuring overdue TDY codes are cleared.

4. About Statutory Tours

This is a fully funded Permanent Change of Station (PCS). Visit DFAS website for most current Basic Allowance Housing (BAH) & Basic Allowance Substance (BAS) rates for the duty location listed on this announcement.

All Members assigned to the Statutory Tour program will remain affiliated their state/territory while serving on Statutory Tour.

All field members to include AGR, Technicians, Drill Status Guardsmen, ANG members assigned to NGB as a State Candidate, and ANG members assigned to NGB utilizing a state resource, must obtain and submit State TAG approval with application. Members currently assigned to the Statutory Tour program (excludes State Candidates and members assigned to NGB utilizing a state resource) must obtain current director's approval.

Statutory Tour service time does not count toward Reduced Eligibility Age for Reserve Retirement Pay.

Statutory Tour members may be eligible for the Post 9/11 GI Bill if they serve on active duty Title 10 and/or Title 32 502(f) AGR for 90 days or more, after 11 September 2001. Their eligibility percentage starts at 40% for 90 days to 5 months. It increases 10% every 6 months, maxing out at 100%.

Further information regarding the Statutory Tour Program can be found in ANGI 36-6.

Application packages will be reviewed to ensure qualifications are met. Packages are reviewed within four duty-days of receipt. You may email usaf.jbanafw.ngb-hr.mbx.hr-apply@mail.mil or call 240-612-8884 to check the status of your application. Please do not call/email for a status update within the four duty-day period.

IMPORTANT NOTE:

Based on the volume of applicants, packages received within four duty-days of the closeout date listed on the announcement will be reviewed for qualification/disqualification only. Any incomplete/missing requirements/documentation will result in disqualification. Submittal of any missing documents/requirements after the closeout will NOT be accepted. We highly encourage you to submit packages as early as possible. If you have any questions pertaining to your package refer to our FAQs and application procedures. If your question is still not answered, contact our office for clarification. Review your application and requirements thoroughly before submitting to preclude disqualification.

TO APPLY FOR THIS VACANCY, SELECT THE LINK BELOW AND FOLLOW APPLICATION PROCEDURES

<http://www.ang.af.mil/Careers/ANG-Title-10-Stat-Tour>

