AIR NATIONAL GUARD (ANG)
ACTIVE DUTY FOR OPERATIONAL SUPPORT (ADOS) ANNOUNCEMENT

IAW the ADOS Application Procedures
Please submit complete ADOS applications as 1 PDF to usaf.jbanafw.ngb-hr.mbx.HR-ADOS@mail.mil

If unable to encrypt or the application is over 4MB, please forward via https://safe.amrdec.army.mil/safe/ to the above address

ANNOUNCEMENT NUMBER: 19-150

CLOSE OUT DATE: Open until Filled

POSITION TITLE: Public Affairs Special Projects Officer

POSITION INFORMATION: Length: 30 Sep 20
Tour intent is 1 year
Pending Funding and Airman’s continued eligibility.
ADOS, Title 10 - 12301d

RANK/GRADE REQUIREMENT: 1Lt - Maj

AFSC REQUIREMENT: 35PX

SECURITY CLEARANCE REQ: Secret
(Member must have appropriate clearance for the position)

LOCATION: Joint Base Andrews, MD

WHO MAY APPLY: Qualified ANG members only

POC Position: Lt Col Devin Robinson, devin.t.robinson.mil@mail.mil
Office (240) 612-9494
Position Description (Duty Description):
2.1. Coordinates public affairs functions with other base, command, Air Force, DoD and non-DoD agencies. Advises commanders and their staffs on the public affairs implications of plans, policies, and programs. Provides Public Affairs inputs to operational plans.
2.2. Oversees procedures used in collecting, evaluating and disseminating news and information. Evaluates effectiveness of public affairs programs. Monitors and ensures compliance with applicable DoD, Air Force, MAJCOM and local public affairs policy.
2.3. Directs photographic, graphic arts, video documentation, broadcasting, and quality assurance activities. Assigns projects, controls performance, and ensures compliance with laws, policies, directives and practices.

3. Specialty Qualifications:
3.1. Knowledge. Knowledge is mandatory of PA management functions; communication theory and planning; mission and structure of DoD and Air Force PA, multimedia and broadcast agencies and policy directives and instructions concerning the management and release of information and digital images; and deliberate and contingency planning functions.
3.2. Education. Not used.
3.3. Training. Not used.
3.4. Experience. Experience is mandatory in directing PA, multimedia or broadcasting functions.
3.5.1.1. The absence of any speech impediment and; the ability to read aloud and speak clearly and distinctly.
3.5.1.2. Normal color vision is required for this AFSC as defined by AFI 48-123, Medical Examinations and Standards.
3.5.1.3. Specialty requires routine access to Secret material or similar environment. For award and retention of AFSCs 35PX, completion of a current National Agency Check, Local Agency Checks and Credit (NACLC) according to AFI 31-501, Personnel Security Program Management.
3.5.1.4. Must possess a valid state driver’s license to operate government motor vehicles (GMV) in accordance with AFI 24-301, Vehicle Operations.
3.5.2. For award and retention of AFSC, must maintain local network access IAW AFMANs 17-1201, User Responsibilities and Guidance for Information Systems and 17-1301, Computer Security.

SPECIAL PROJECTS LISTING:
1) Development of FY 21-24 Strategic Communications Plans for DANG, ANG
2) Overseer planning/production of videos supporting DANG command information
3) AF PAMS Application roadshow/execution
2) ANG PA Workshop – Course rewrite and transfer to PAFAC/TEC
3) MIPR VIEP paperwork with contracting
4) NGB/PA new funding streams with finance
5) UTA packages coordination with SAF/PAR and Wings
6) COMCAM UTCs - funding/coordination with A3, NGB and AFPAA
7) Mobile TBA validation team setup for ANG PA AFSC consolidation in FY19
8) Syracuse Program - tie into MVA stat tour & acquire seat
9) Facility Spacing validation data via PAMS FY20 for 1,900 sq. ft.
10) Voice Audition Removal in initial skills DINFOS course for ANG
11) Track Awareness Campaign/analytics, etc.
12) Finish PRSA, LinkedIn Learning, NAB accounts for ANG
13) ANG Community of Excellence Awards Program
14) Virtual Wing PA inspections via MICT w/reports
15) PA Professional Development for field