



AIR NATIONAL GUARD (ANG) ACTIVE DUTY FOR OPERATIONAL SUPPORT (ADOS) ANNOUNCEMENT

IAW the ADOS Application Procedures

Please submit complete ADOS applications as 1 PDF to: NGB.HR.HR.ADOS.Org@us.af.mil

If unable to encrypt or the application is over 4MB, please forward via: DOD Safe <https://safe.apps.mil/>
to the above address

<u>ANNOUNCEMENT NUMBER:</u>	20-168
<u>CLOSE OUT DATE:</u>	Open until filled
<u>POSITION TITLE:</u>	CCMD Exercise Desk Officer – SOCOM/SOUTHCOM/ STRATCOM/TRANSCOM (A21T/ADOS-374)
<u>POSITION INFORMATION:</u>	Length: 30 Sep 2021 Tour intent is FY Pending Funding and Airman's continued eligibility. ADOS, Title 10 - 12301d
<u>RANK/GRADE REQUIREMENT:</u>	Capt (O3) – Lt Col (O5)
<u>AFSC REQUIREMENT:</u>	Any AFSC
<u>SECURITY CLEARANCE REQ:</u> <small>(Member must have appropriate clearance for the position)</small>	Secret, minimum
<u>LOCATION:</u>	ANGRC, JB Andrews, MD
<u>WHO MAY APPLY:</u>	Qualified ANG members only

POC Position:

Maj Seth Adler, Chief, Combatant Command Exercises and International Affairs Branch
seth.adler@us.af.mil, Commercial/DSN: 240-612-7391/612-7391

Position Description (Duty Description):

This position is located within Air National Guard International Affairs, NGB A2/3/6/10T branch.

The NGB A2/3/6/10T Exercise Desk Officer is the focal point between NGB A2/3/6/10T and:

- 1 - Combatant Command (CCMD) exercise planners
- 2 - Major Command (MAJCOM) exercise planners
- 3 - MAJCOM CG/RG Liaisons

4 - All ANG A2/3/6/10 capability area field units

Exercise Desk Officers develop and identify exercise and training opportunities within Combatant Commands for ANG field units to attend, and work as a direct liaison between the staffs of the Combatant Commands, Service Component Commands, and MAJCOMs to enable ANG participation. Desk Officers employ a working knowledge of Combatant Command Theater Strategy and Operational Plans to integrate ANG training with theater objectives. Exercise Desk Officers attend CCMD/Service Component and MAJCOM exercise scheduling conferences to determine the availability of related exercise/training opportunities. The Desk Officer negotiates and facilitates the financial responsibilities between NGB, the exercise executive agent, and the participating ANG unit. Desk Officers will also interface with NGB/J53 to help enable State Partnership Program (SPP) relationships.

The Desk Officer, Branch Chief, and the capability area FAM and Scheduler (if applicable), will determine the exercises most beneficial to the ANG field units utilizing a Weight of Effort (WoE) process defined in the CONOP. Once an event is identified and validated for potential ANG unit participation, the AO will interface with the FAM and Scheduler to identify a potential ANG field unit (or validate the unit that specifically requested to participate through the WoE process) for the exercise/event.

Once a specific unit is identified the Desk Officer will provide all required coordination information to the field unit lead planner or project officer (PROJO). The Desk Officer will maintain continual contact with the unit and attend follow-on planning conferences (as necessary) to ensure continuity in the exercise/event planning process as required. The Desk Officers coordinate with the planning staff for ANG sponsored annual training exercises.

The Desk Officers will perform duties as assigned to include functioning as part of NGB sponsored staffs if required.

The incumbent is expected to work a normal work week without any special conditions of employment or duty schedule. Travel OCONUS may be frequent.

Highly desirable candidate:

- Extensive exercise experience
- Familiarity with ANG funding/resources
- Outstanding written and verbal communication skills
- Comfortable speaking to large crowds
- Understand TPFDD (Time Phased Force Deployment Data) process and inputs
- Familiarity with JTIMS (Joint Training Information Management System)
- Familiarity with UMIS (Unit Type Code Management Information System)
- Personal and Official passport