



AIR NATIONAL GUARD (ANG) ACTIVE DUTY FOR OPERATIONAL SUPPORT (ADOS) ANNOUNCEMENT

IAW the ADOS Application Procedures

Please submit complete ADOS applications as 1 PDF to: NGB.HR.ADOS.Org@us.af.mil

If unable to encrypt or the application is over 4MB, please forward via: DOD SAFE <https://safe.apps.mil/>
to the above address

ANNOUNCEMENT NUMBER: 20-077Ch1

CLOSE OUT DATE: Open until Filled

POSITION TITLE: **Drug Demand Reduction Program (DDRP) Broadcast
Journalist Support**

POSITION INFORMATION: Length: **30 Sept 2021**
ADOS, Title 10 (Counter Drug- 1095 Exempt)
Fiscal year extensions may be granted pending funding and
Airman's eligibility; PCS entitlements authorized

RANK/GRADE REQUIREMENT: SSgt-MSgt

AFSC REQUIREMENT: Any

LOCATION: ANG Training & Education Center (TEC) McGhee Tyson
ANGB, Knoxville, TN (Reports to NGB/SGOH at
ANGRC)

WHO MAY APPLY: Qualified ANG members only

POC Position:

Name: Capt Autumn Hensley, MSC, NGB/SGOH
3500 Fetchet Avenue, Joint Base Andrews, MD 20762

Contact Info: Phone: (240) 612-7912

Email: autumn.h.hensley.mil@mail.mil

Position Description (Duty Description): A strong background in video equipment, production techniques, broadcast operation, lighting and SharePoint are highly desired. Member must have formidable speaking, scriptwriting, editing and visual presentation skills.

Strong organizational and interpersonal skills are necessary to work with staff, clients, contractors, and senior leaders.

Must possess a minimum Secret security clearance, understand the regulations and policies governing public affairs and have completed appropriate level of Professional Military Education for grade and time in service to be successful.

Member will be required to develop and instruct National level DDRP course material, prevention, education and training videos, and related products.

This position requires frequent TDY travel and work during other than normal duty hours, to include evenings and weekends.

Roles/Responsibilities:

- a. Determines ideal delivery mode for customer's message and gains knowledge of the target audience's needs and expectations in order to deliver the clients required message. Educates customers on production process, from concept to completion, and provides assistance on forms and production procedures. Maintains close relationship with customer throughout project.
- b. Develops and writes comprehensive scripts on all manner of prevention topics. Researches and liaises with subject matter experts on all subjects related to the final message. Ensures final script properly delivers the intended training objectives, paying close attention to visual communication techniques, educational methods, and subject details.
- c. Captures high-quality, high definition visual imagery in both studio and field environments using state-of-the-art equipment and technical skills. Responsible for overall aesthetic value of captured imagery. Ensures proper content for the final product and provides complete video coverage of scripted scenes through the use of proper lighting and monitored electrical equipment. Determines audio requirements and selects equipment and optimal microphone placement to ensure quality audio capture.
- d. Complies with public law and DoD directives to accession and submit imagery to national archives.
- e. Provides guidance to Air National Guard headquarters and to field on utilization of distributive technologies and audio transmission for prevention and education productions.
- f. Operates complex network of computer editing systems. Responsible for operator-level maintenance and media management on linked mass-storage device, ensuring seamless workflow for all production and graphics personnel.
- g. Ensures compliance with applicable training requirements, local policy and federal regulations.
- h. Performs other duties as assigned.