



AIR NATIONAL GUARD (ANG) ACTIVE DUTY FOR OPERATIONAL SUPPORT (ADOS) ANNOUNCEMENT

IAW the ADOS Application Procedures

Please submit complete ADOS applications as 1 PDF to ng.ncr.arng.list.nggb-J3-CD-Administration@mail.mil

If unable to encrypt or the application is over 4MB, please forward via <https://safe.amrdec.army.mil/safe/> to the above address

ANNOUNCEMENT NUMBER: 20-018

CLOSE OUT DATE: Open Until Filled

POSITION TITLE: Counterdrug (CD) State Plans Budget NCO (NGB-CD)

POSITION INFORMATION: Length: 30 Sep 20
Tour intent is FY 2021
Pending Funding and Airman's continued eligibility.
ADOS, Title 10 – 12301(d)

RANK/GRADE REQUIREMENT: MSgt

AFSC REQUIREMENT: ANY AFSC

SECURITY CLEARANCE REQ: Secret
(Member must have appropriate clearance for the position)

LOCATION: National Guard Bureau, Arlington, VA 22204

WHO MAY APPLY: Qualified ANG members only

POC Position: CW2 Darrel H. Beal, 703-607-5098

Position Description (Duty Description): Performs the NCO duties and responsible for all Resource Management (RM) Branch. Key point of contact for Air and Army National Guard CD budgeting and execution reporting and activities with specific focus on State plans. Plans, directs, manages and coordinates on acquisition and budgeting actions to the budget officer. Executes program analysis, quality control, and asset allocations federal operation mission. Facilitate distribution of resources to support NG J32 CD programs, goals and objectives achieving a balance between competing requirements. Ensure advice, recommendations and information to the superintendent or and budget officer CD RM are consistent with Defense, Army and Air Force priorities, policies, procedures, and program goals. The State Plans Budget NCO must be knowledgeable in support staff functions and be familiar with ARNG and ANG processes. Must be Fully qualified in the financial management career field. Must be motivated for self-improvement; essential to remain current on all financial policies and disseminates to staff. Individual should be proficient in Microsoft Word, Excel, PowerPoint, Outlook and respective service database systems. Must have strong/professional written and verbal communication skills. Must have an excellent comprehension of laws affecting the National Guard in general. The State Plans Budget NCO interfaces with all levels within the NGB CD office, on Resource Management matters or issues. This position may serve as Resource Advisor and as a backup for the superintendent, federal operations, or School Program budget NCO. The State Plans Budget NCO provides input and expertise on financial requirements, and funding/budget requests. Manages and oversees the overall 54 States, Territories, and the District's budget. Monitors various financial systems and techniques to ensure that funding is executed in accordance with proper statute and regulations. Synchronizes with customer on funding needs and/or issues, specifically, the State Plans Section of the office.

Must meet or exceed the physical standards for retention in the National Guard without a temporary profile at the time of selection and have excellent military bearing and appearance. Government Travel Card (GTC) must be in good standing. Incomplete applications will not be processed.