AIR NATIONAL GUARD (ANG)  
ACTIVE DUTY FOR OPERATIONAL SUPPORT (ADOS)  
ANNOUNCEMENT

IAW the ADOS Application Procedures
Please submit complete ADOS applications as 1 PDF to usaf.jbanafw.ngb-hr.mbx.HR-ADOS@mail.mil

If unable to encrypt or the application is over 4MB, please forward via https://safe.amrdec.army.mil/safe/ to the above address

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ANNOUNCEMENT NUMBER: 20-063
CLOSE OUT DATE: Open Until Filled
POSITION TITLE: Aviation Resource Management Specialist
POSITION INFORMATION: Length: 30 Sep 2020
Tour intent is multiple years pending funding and Airman’s continued eligibility
ADOS, Title 10 - 12301d
RANK/GRADE REQUIREMENT: TSgt- SMSgt
AFSC REQUIREMENT: 1C072/1C092
LOCATION: NGB/A2/3/6/10, Air National Guard Readiness Center, Joint Base Andrews, MD
WHO MAY APPLY: Qualified ANG members only
POC Position: CMSgt Stephanie Ware, NGB/A2/3/6/10OS, DSN 612-9237

Position Description (Duty Description):

- Individual will serve as an integral part of the Air National Guard's Aviation Resource Management (ARM) section at the Air National Guard Headquarters, Operations Support Branch. This position is responsible for processing actions for Aeronautical Rating Boards/Waivers (ARB/Wvrs), Flight Evaluation Boards/Waivers (FEBs/Wvrs), and Operational Flying Duty Accumulator Waivers, Aviation Service Revalidation, Requalification, and Disqualification packages.

- Processes aircrew formal attachment requests, Exceptions to Policy, Air Force Board of Correction to Military Records and Congressional Inquiries.

- Assists the ARMS Career Field Functional Manager and Functional Area Manager with communicating ARM policy changes to all ANG flying units.
- Member will interact with field level ANG, RegAF, and Reserve ARM personnel and Wing Leadership, gaining MAJCOMs, and HQ USAF. Knowledge of AFI 11-401, AFMAN 11-402, AFMAN 11-421, AFI 11-412, AFI 11-410, AFI 48-123, AFI 44-170, DoD FMR, and MDS Specific AFIs, as well as other applicable USAF flying operations policy is required. This position is non-supervisory.