AIR NATIONAL GUARD
MILITARY VACANCY ANNOUNCEMENT

THE HIRING DIRECTORATE, NGB/CF, ANGRC/CC & NGB/HR RESERVE THE RIGHT TO REMOVE THIS ADVERTISEMENT AT ANYTIME.

THANK YOU FOR YOUR INTEREST IN VIEWING THIS MILITARY VACANCY ANNOUNCEMENT. PLEASE READ EACH SECTION CAREFULLY. ENSURE YOU ARE IN FULL COMPLIANCE BEFORE THE CLOSEOUT DATE LISTED BELOW.

****WE HIGHLY RECOMMEND YOU SUBMIT YOUR PACKAGE AS EARLY AS POSSIBLE, IF POSSIBLE, DO NOT WAIT UNTIL THE CLOSE OUT DATE TO SUBMIT***** APPLICATION PACKAGES WILL NOT BE ACCEPTED AFTER THE CLOSEOUT DATE LISTED.

DUE TO THE HIGH VOLUME OF APPLICATION PACKAGES, PACKAGES RECEIVED WITHIN 4 DUTY DAYS OF THE CLOSEOUT DATE WILL BE REVIEWED FOR QUALIFICATION/ DISQUALIFICATION. WE WILL NOT BE ABLE TO ASSIST YOU WITH COMPLETING YOUR APPLICATION. BY COB OF THE CLOSE OUT, PACKAGES MISSING REQUIREMENTS OR DOCUMENTATION CLARIFYING QUALIFICATION WILL BE DISQUALIFIED. QUESTIONS PERTAINING TO APPLICATIONS REQUIREMENTS SHOULD BE REFERRED TO NGB/HR. ONLY NGB/HR WILL DETERMINE QUALIFICATION/DISQUALIFICATION.

<table>
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<tr>
<th>ANNOUNCEMENT NUMBER:</th>
<th>MVA 2015-079</th>
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<tr>
<td>OPEN PERIOD:</td>
<td>24 March 2015 thru 2359 EST, 26 April 2015</td>
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<td>HIRING DIRECTORATE:</td>
<td>TEC/CG</td>
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<tr>
<td>POSITION TITLE:</td>
<td>Air National Guard Enlisted Education Advisor to Barnes Center Commander</td>
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<tr>
<td>AFSC REQUIREMENT:</td>
<td>ANY AFSC (PAFSC, 2AFSC, 3AFSC, 4AFSC)</td>
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<td>RANK/GRADE REQUIREMENT:</td>
<td>SMSgt/E8 (Promotable) - CMSgt/E9</td>
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<tr>
<td>POSITION INFORMATION:</td>
<td>Full Time, Title 10, Statutory Tour</td>
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<tr>
<td>TOUR LENGTH:</td>
<td>2 - 4 Years</td>
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<td>AGENCY:</td>
<td>National Guard Bureau</td>
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<tr>
<td>DUTY LOCATION:</td>
<td>Maxwell-Gunter AFB, AL</td>
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<td>WHO MAY APPLY:</td>
<td>Qualified ANG members only</td>
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1. **Requirements**

Must hold Rank/Grade and AFSC requirement by this announcement closeout date.

Must have a Secret Security Clearance

(Note: All security clearances must be reflected on VMPF RIP. Date of Investigation must be within the past 10 years for Secret and with the last 5 years for Top Secret. If your security clearance is expired on your VMPF, please submit an MFR from your security manager indicating that the reinvestigation has been initiated. DO NOT Submit a JPAS print out.)

**SPECIAL DUTY IDENTIFIER (SDI) ENTRY REQUIREMENTS:**

If SDI 8T000 is not reflected on vMPF RIP, applicant must submit the following items to meet prerequisites outlined in applicable United States Air Force (USAF) and Air National Guard (ANG) directives for award of SDI 8T000:

- Must Provide a Statement of Understanding stating willing to cross training into the 8T000 Career Field.

- Must have completion of certified in-resident Professional Military Education (PME) course, Senior Non-Commissioned Officer Academy (SNCOA).

- Must have a Community College of the Air Force (CCAF) degree.

- Must submit an official full length military photograph.

- Must have prior qualification in any AFSC at the 5-skill level or higher (3-skill level if no 5-skill level exists)

- Must Provide an AF Form 422 reflecting a PULHES score of 2, 2, 2, 2, 2, 1 or better – must be less than 12 months old along with the following verbiage: “Member has the ability to speak clearly and lift 40lbs.”

- Must submit a Commander Recommendation Letter with the following verbiage, if currently on Stat Tour, applicant must submit Director Recommendation Letter with the following verbiage:

  “This member has no recorded evidence of emotional instability, personality disorder, or other unresolved mental health problems. No record of substance abuse or financial irresponsibility; never received substantiated abuse findings as defined in AFI 40-301, *Family Advocacy Program*. Never been convicted by a civilian court of Category 1, 2, or 3 offenses, nor exceeded the accepted number of Category 4 offenses. Category 3 and 4 traffic offenses alone are not disqualifying. **NOTE:** Categories of offenses are described and listed in AFI 36-2002, *Regular Air Force and Special Category Accession*, Uniform Guide List of Typical Offenses. Never been convicted by a general, special, or summary courts-martial.”

2. **Position Description**

Member will represent Air National Guard (ANG) interests in policy and curriculum development at all levels of enlisted professional military education and will serve as the ANG Advisor to the Commander of the Barnes Center for Enlisted Education for all matters impacting Enlisted Professional Military Education (PME), First Sergeants Academy, Community College of the Air Force, Enlisted Heritage Research Institute, and the Air Force Career Development Academy. Communicates with key leadership from each of these organizations listed above to ensure continuity among the Air Force Components. Interacts regularly with sister service/international partners. Serves as interim Senior Enlisted Advisor when necessary. Also serves as the primary enlisted ANG point of contact to Air University ANG Advisor as needed. Bachelor's degree from an accredited college or university highly desired. Recommended to possess a minimum of four years’ experience.
in enlisted education or equivalent field and experience in lesson design and development. Highly recommended to be familiar with CCAF/First Sergeant Academy/Career Development Academy missions. Desired to have knowledge of ANG history, mission and organization and be able to communicate clearly and concisely.

3. Application Reminders

If you are currently assigned to a Special Duty Identifier (SDI) as outlined in the Air Force Enlisted Classification Directory (AFECD) it is your responsibility to submit an approved conditional release memorandum with your application from your Functional Area Manager (FAM) stating you have fulfilled all obligations and will be released if selected for the position you are applying for. Failure to submit conditional release before listed closeout will result in disqualification from this announcement.

Promotion Opportunity: If this Military Vacancy Announcement is a promotion opportunity and you are currently assigned to a Special Duty Identifier (SDI), you must meet the promotion requirements as outlined in ANGI 36-2502.

If you are currently assigned to a Reporting Identifiers (RI), it is your responsibility to submit an approved conditional release letter with your application from your Commander/Director.

Applicants who are in a higher grade than the grade for this advertisement must provide a statement of understanding with your application stating you are willing to be voluntarily demoted without prejudice if selected for this position, IAW ANGI 36-2503, Paragraph 3.8. If selected for this vacancy, voluntary demotion action must take place prior to being assessed to the Statutory Tour Program.

Pen/ink changes to any source document, i.e. Report on Individual Personnel (RIP), Evaluations could result in disapproval.

It is your responsibility to ensure your vMPF Personnel RIP is in order prior to application submittal. This includes but not limited to, verifying Duty History, AFSC, Service Dates and ensuring overdue TDY codes are cleared.

4. About Statutory Tours

This is a fully funded Permanent Change of Station (PCS). Visit DFAS website for most current Basic Allowance Housing (BAH) & Basic Allowance Substance (BAS) rates for the duty location listed on this announcement.

All Members assigned to the Statutory Tour program will remain affiliated their State/Territory while serving on Statutory Tour.

All field members to include AGR, Technicians & Drill Status Guardsmen must obtain State TAG approval with application submittal. Members currently assigned to the Statutory Tour program must obtain current Director approval.

Statutory Tour members may be eligible for the Post 9/11 GI Bill if they serve on active duty Title 10 and/or Title 32 502(f) AGR for 90 days or more, after 11 September 2001. Their eligibility percentage starts at 40% for 90 days to 5 months. It increases 10% every 6 months, maxing out at 100%.

Statutory Tour service time does not count toward Reduced Eligibility Age for Reserve Retirement Pay.
Further information regarding the Statutory Tour Program can be found in ANGI 36-6.

Application packages will be reviewed to ensure qualifications are met. Packages are reviewed within 4 duty days of receipt. You may visit https://airguard.ang.af.mil/om/vacancy/ for a status update. Do not call for a status update within the four (4) duty day period.

IMPORTANT NOTE:
Based on the volume of applicants, packages received within 4 duty days of the closeout date listed on the announcement will be reviewed for qualification / disqualification only. Any missing requirements will result in disqualification. Submittals of any missing requirements after the closeout will NOT be accepted. We highly encourage you to submit packages as early as possible. If you have any questions pertaining to your package refer to Section 6, FAQs, on the application procedures. If your question is not answered by the FAQs contact our office for clarification. Review your application and the requirements thoroughly before submitting.

TO APPLY FOR THIS VANCANCY, SELECT THE LINK BELOW AND FOLLOW APPLICATION PROCEDURES