# AIR NATIONAL GUARD

## MILITARY VACANCY ANNOUNCEMENT

**THE HIRING DIRECTORATE, NGB/CF, ANGRC/CC & NGB/HR RESERVE THE RIGHT TO REMOVE THIS ADVERTISEMENT AT ANYTIME.**

Thank you for your interest in viewing this military vacancy announcement. Please read each section carefully. Ensure you are in full compliance before the closeout date listed below.

****We highly recommend you submit your package as early as possible, if possible, do not wait until the closeout date to submit.**** Application packages will not be accepted after the closeout date listed.

Due to the high volume of application packages, packages received within 4 duty days of the closeout date will be reviewed for qualification/disqualification. We will not be able to assist you with completing your application. By COB of the closeout, packages missing requirements or documentation clarifying qualification will be disqualified. Questions pertaining to applications requirements should be referred to NGB/HR. Only NGB/HR will determine qualification/disqualification.

<table>
<thead>
<tr>
<th>Announcement Number:</th>
<th>MVA 2015-084</th>
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<tbody>
<tr>
<td>Open Period:</td>
<td>20 March 2015 thru 2359 EST, 5 May 2015</td>
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<tr>
<td>Hiring Directorate:</td>
<td>NGB/A1</td>
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<tr>
<td>Position Title:</td>
<td>Air National Guard Training Liaison Superintendent</td>
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<tr>
<td>AFSC Requirement:</td>
<td>ANY AFSC (PAFSC, 2AFSC, 3AFSC, 4AFSC)</td>
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<tr>
<td>Rank/Grade Requirement:</td>
<td>SMSgt/E8 (Promotable) - CMSgt/E9</td>
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<tr>
<td>Position Information:</td>
<td>Full Time, Title 10, Statutory Tour</td>
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<tr>
<td>Tour Length:</td>
<td>2 - 4 Years</td>
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<tr>
<td>Agency:</td>
<td>National Guard Bureau</td>
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<tr>
<td>Duty Location:</td>
<td>Lackland AFB, TX</td>
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<td>Who May Apply:</td>
<td>Qualified ANG members only</td>
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1. Requirements

Must hold Rank/Grade and AFSC requirement by this announcement closeout date.

Must have a Secret Security Clearance

(Note: All security clearances must be reflected on VMPF RIP. Date of Investigation must be within the past 10 years for Secret and with the last 5 years for Top Secret. If your security clearance is expired on your VMPF, please submit an MFR from your security manager indicating that the reinvestigation has been initiated. DO NOT Submit a JPAS print out.)

SPECIAL DUTY IDENTIFIER (SDI) ENTRY REQUIREMENTS:

If SDI 8B100 is not reflected on vMPF RIP, applicant must submit the following items to meet prerequisites outlined in applicable United States Air Force (USAF) and Air National Guard (ANG) directives for award of SDI 8B100:

- Must Provide a Statement of Understanding stating willing to cross training into the 8B100 Career Field.

- Must have completion of certified Professional Military Education (PME) course, Senior Non-Commissioned Officer Academy (SNCOA).

- Must Provide an AF Form 422 reflecting a PULHES score of 1, 2, 1, 2, 1 or better – must be less than 12 months old along with the following verbiage: “Member has the ability to speak distinctly.”

- Must submit a recommendation letter from applicant’s local Command Chief.

- Must submit a Commander Recommendation Letter with the following verbiage, if currently on Stat Tour, applicant must submit Director Recommendation Letter with the following verbiage:

“This member has no record of emotional instability, personality disorder, or other unresolved mental health problems that interfere with the ability to perform military training leader duties. No record of substance abuse, domestic violence, or child abuse. Never been convicted by a general, special, or summary courts-martial No record of court-martial, non-judicial punishment, or administrative action (Letter of Reprimand, Letter of Admonishment, Letter of Counseling, or Record of Individual Counseling) reflecting a lack of character or behavioral/emotional control. No record of court-martial, non-judicial punishment, or administrative action (Letter of Reprimand, Letter of Admonishment, Letter of Counseling, or Record of Individual Counseling) based on sexual assault, sexual harassment, physical abuse or unprofessional or inappropriate relationship as defined in AFI 36-2909, Professional and Unprofessional Relationships and/or AETCI 36-2909, Professional and Unprofessional Relationships. No record of court-martial, non-judicial punishment, or Letter of Reprimand for verbal abuse, as defined in AETCI 36-2216, Administration of Military Standards and Discipline Training, or financial irresponsibility. Never been convicted by a civilian court of Category 1, 2, or 3 offenses, nor exceeded the accepted number of Category 4 offenses. Category 3 and 4 traffic offenses alone are not disqualifying. NOTE: Categories of offenses are described and listed in AFI 36-2002, Regular Air Force and Special Category Accession, Uniform Guide List of Typical Offenses.”

- If selected, must be willing to complete the Minnesota Multi-Phase Personality Inventory (MMPI-2), Shipley IQ test; interview and favorable recommendation by a psychologist or psychiatrist.
2. Position Description

Oversees military and technical training activities of Air National Guard (ANG) personnel in training squadrons located at Air Education and Training Command (AETC) training wing locations. Leads a team of 12 Liaisons at three main AETC locations and Department of Defense (DoD) related training detachments in facilitating the removal of distractors to ensure students and trainees focus on training mission success. Compiles and presents statistical reports to NGB/A1, affected Air National Guard Readiness Center (ANGRC) Directorates and AETC/CG leadership and briefings to various levels of ANG leadership based on Basic Military Training (BMT) and Technical Training issues and trends. Coordinates feedback relating to military and technical training activities with supervisors, unit commanders, base education and training managers (BETMs), career field managers, ANG CCMs/SELs and AETC training providers.

Advocates accurate processing of ANG members entering Initial Active Duty Training (IADT). Facilitates deliberate coordination with ANG Wing Recruiting, Personnel, Training, Medical, Security and Finance sections. Through coordinated efforts with field wings, hosts Student Flight/pre-BMT workshops and topics. Advisor to 37 Training Wing (TRW)/Training Squadron (TRS) Commanders and Superintendents on all ANG student related matters. Monitors ANG members in academic or disciplinary trouble. Provides counsel to members and sound recommendations to Training Squadron (TRS) Commanders regarding final disposition. Ensures coordination with 201 Mission Support Squadron (MSS)/ANGRC for all Title 10 Administrative Control (ADCON) issues. All final decisions rest with TRS Commanders.

Identifies problem areas, determine causes, recommends corrective action, monitors progress and provides counsel to ANG trainees on personal issues and career progression. Realizes cost savings for the ANG through waiver recommendations after assessment of student qualifications and background. Maintains liaison with training activities conducting, scheduling, or supporting training requirements (e.g., NGB program training managers, 2 Air Force (AF) training programmers, Armed Force Reserve Center (AFRC) and ANG liaisons at other AETC training locations, and local training personnel including instructors, military training leaders, instructor supervisors, and course superintendents).

In coordination, requests course quotas from National Guard Bureau (NGB), 2 AF, and local student accounting/registrar offices and maintain records of course attendance, withdrawals, eliminations, and completions. Prepares local policies to manage and control ANG training assets through coordination with NGB/A1D. Implements policies and coordinates changes as required to meet ANG training initiatives. Develops and manages reporting procedures for units, State Headquarters (HQs), and training wing student accounting functions.

Maintains training data and provides monthly statistical reports on programs and operations to NGB/A1D. Participates in utilization and training workshops (U&TW), training planning teams, and training planning groups (e.g., Recruiting and Retention Superintendent Seminars and ANG workshops, etc.). Facilitates orientation course requirements, on behalf of the ANG/CCM, for Major Command (MAJCOM) level Command Chief Course. Incumbent is the ANG Functional Area Manager for the 8B100 Special Duty Identifier (SDI), tandem support with/to 2AF/Technical Training Operations Center (TTOC)-Military Training Leader (MTL) 8B100/Career Field Manager. Represents the ANG at HQ AETC and local training wing activities to include social functions, graduations and ceremonies.

3. Application Reminders

If you are currently assigned to a Special Duty Identifier (SDI) as outlined in the Air Force Enlisted Classification Directory (AFEC)D it is your responsibility to submit an approved conditional release memorandum with your application from your Functional Area Manager (FAM) stating you have fulfilled all
obligations and will be released if selected for the position you are applying for. Failure to submit conditional release before listed closeout will result in disqualification from this announcement.

Promotion Opportunity: If this Military Vacancy Announcement is a promotion opportunity and you are currently assigned to a Special Duty Identifier (SDI), you must meet the promotion requirements as outlined in ANGI 36-2502.

If you are currently assigned to a Reporting Identifiers (RI), it is your responsibility to submit an approved conditional release letter with your application from your Commander/Director.

Applicants who are in a higher grade than the grade for this advertisement must provide a statement of understanding with your application stating you are willing to be voluntarily demoted without prejudice if selected for this position, IAW ANGI 36-2503, Paragraph 3.8. If selected for this vacancy, voluntary demotion action must take place prior to being assessed to the Statutory Tour Program.

Pen/ink changes to any source document, i.e. Report on Individual Personnel (RIP), Evaluations could result in disapproval.

It is your responsibility to ensure your vMPF Personnel RIP is in order prior to application submittal. This includes but not limited to, verifying Duty History, AFSC, Service Dates and ensuring overdue TDY codes are cleared.

4. About Statutory Tours

This is a fully funded Permanent Change of Station (PCS). Visit DFAS website for most current Basic Allowance Housing (BAH) & Basic Allowance Substance (BAS) rates for the duty location listed on this announcement.

All Members assigned to the Statutory Tour program will remain affiliated their State/Territory while serving on Statutory Tour.

All field members to include AGR, Technicians & Drill Status Guardsmen must obtain State TAG approval with application submittal. Members currently assigned to the Statutory Tour program must obtain current Director approval.

Statutory Tour members may be eligible for the Post 9/11 GI Bill if they serve on active duty Title 10 and/or Title 32 502(f) AGR for 90 days or more, after 11 September 2001. Their eligibility percentage starts at 40% for 90 days to 5 months. It increases 10% every 6 months, maxing out at 100%.

Statutory Tour service time does not count toward Reduced Eligibility Age for Reserve Retirement Pay.

Further information regarding the Statutory Tour Program can be found in ANGI 36-6.

Application packages will be reviewed to ensure qualifications are met. Packages are reviewed within 4 duty days of receipt. You may visit https://airguard.ang.af.mil/om/vacancy/ for a status update. Do not call for a status update within the four (4) duty day period.

IMPORTANT NOTE:
Based on the volume of applicants, packages received within 4 duty days of the closeout date listed on the announcement will be reviewed for qualification / disqualification only. Any missing requirements will result in disqualification. Submittals of any missing requirements after the closeout will NOT be accepted. We highly encourage you to submit packages as early as possible. If you have any questions pertaining to your package refer to Section 6, FAQs, on the application procedures. If your question is not answered by the FAQs contact our office for clarification. Review your application and the requirements thoroughly before submitting.

TO APPLY FOR THIS VANCANCY, SELECT THE LINK BELOW AND FOLLOW APPLICATION PROCEDURES