<table>
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<tr>
<th>ANNOUNCEMENT NUMBER:</th>
<th>MVA 2015-082</th>
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<tbody>
<tr>
<td>OPEN PERIOD:</td>
<td>18 March 2015 thru 2359 EST, 20 April 2015</td>
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<tr>
<td>HIRING DIRECTORATE:</td>
<td>NGB/A6</td>
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<tr>
<td>POSITION TITLE:</td>
<td>Cyber Acquisitions Information Technology/Information Assurance Manager</td>
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<tr>
<td>AFSC REQUIREMENT:</td>
<td>3D073 (PAFSC, 2AFSC, 3AFSC, 4AFSC)</td>
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<td>RANK/GRADE REQUIREMENT:</td>
<td>TSgt/E6 (Promotable) - MSgt/E7</td>
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<tr>
<td>POSITION INFORMATION:</td>
<td>Full Time, Title 10, Statutory Tour</td>
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<tr>
<td>TOUR LENGTH:</td>
<td>2 - 4 Years</td>
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<tr>
<td>AGENCY:</td>
<td>National Guard Bureau</td>
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<tr>
<td>DUTY LOCATION:</td>
<td>Joint Base Andrews, MD</td>
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<tr>
<td>WHO MAY APPLY:</td>
<td>Qualified ANG members only</td>
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1. Requirements

Must hold Rank/Grade and AFSC requirement by this announcement closeout date.

Must have a Top Secret Security Clearance.

(Note: All security clearances must be reflected on VMPF RIP. Date of Investigation must be within the past 10 years for Secret and with the last 5 years for Top Secret. If your security clearance is expired on your VMPF, please submit an MFR from your security manager indicating that the reinvestigation has been initiated. DO NOT Submit a JPAS print out.)

2. Position Description

Conducts Information Assurance (IA) risk and vulnerability assessments during acquisition strategy review process; ensures enterprise IA policies fully support all legal and regulatory requirements and ensures IA policies are applied in new and existing IT resources. Identifies IA weaknesses and provides recommendations for improvement. Monitors enterprise IA policy compliance and provides recommendations for effective implementation of IT security controls during acquisition fielding.

Makes periodic evaluation and assistance visits, notes discrepancies, and recommends corrective actions. Audits and enforces the compliance of IA procedures and investigates security-related incidents during Information Technology (IT) fielding activities. Manages the IA program during initial implementations, and monitors emerging security technologies and industry best practices.

Analyzes and evaluates the organization’s business objectives and assesses appropriate acquisition strategy for fulfilling these objectives. Participates in the planning and implementation of a comprehensive program that identifies the acquisition approach and sustainment strategies for all communications and information requirements necessary to meet these objectives.

Operates and manages IA tools and IA-enabled tools as required during quality surveillance activities. Integrates tools with other IT functions to ensure protection and defense of IT resources. Verifies IA controls are implemented in accordance with the Department of Defense (DoD) and Air Force IA standards during initial implementation. Ensures appropriate administrative, physical, and technical safeguards are incorporated into all new IT resources through certification and accreditation and protects IT resources from malicious activity.

Performs as the Major Command (MAJCOM) subject matter expert for emission security (EMSEC) or TEMPEST during the final acquisition process as it is otherwise known, duties in accordance with national and DoD TEMPEST standards. Ensures all systems and devices comply with national and DoD TEMPEST standards. Inspects classified work areas during procurement activities, provides guidelines and training to other team members, ensures area certifications are received as desired, determines countermeasures needed; advises A6 Management on vulnerabilities, threats, and risks during contract activities; and recommends practical courses of action.

Manages, and performs planning and implementation activities during acquisition strategy reviews. As a member of a MAJCOM team, develops, plans, and integrates base communications systems. Performs mission review with customers. Controls, manages, and monitors acquisition project milestones and funding from inception to completion. Determines adequacy and correctness of project packages and amendments. Monitors project status and completion actions. Manages and maintains system installation records, files, and indexes ensuring invoices are paid for vendor work completed.
Using cyberspace infrastructure planning system/work order management system to ensure all aspects of IT planning are complete to include all Information Assurance requirements, Certification activities, and capital planning activities required for sustainment are complete prior to expenditure of funds.

Serve as Contracting Officer Representative (COR) in accordance with DOD mandate 18 May 2010, Defense Federal Acquisition Regulation Supplement (DFARS) 201.602.2 and Army Federal Acquisition Regulation Supplement (AFARS) 1.602.2-90. Perform at least the following competencies in a manner consistent with the nature of Type A work/requirements to include assist in acquisition planning, assist in contract award process, identify/prevent unethical conduct and instances of fraud waste/abuse, perform technical/administrative monitoring and reporting duties in accordance with letter of delegation and surveillance plan, monitor contract expenditures/payments, manage contract schedule compliance, inspect, accept or reject deliverables during contract performance and at close-out in conformance with contract terms and conditions and perform surveillance in a contingency environment, when applicable.

Schedules and conduct quarterly Project Management Office (PMO) level Project management reviews (PMRs) for all contracts within directorate. The PMR consists of all key project stakeholders and is conducted to ensure that project milestones and schedule are being complied with, review status of deliverables in accordance with the Statement of Work (SOW) and address any issues that might impact the schedule of deliverables of the contract.

3. Application Reminders

If you are currently assigned to a Special Duty Identifier (SDI) as outlined in the Air Force Enlisted Classification Directory (AFECID) it is your responsibility to submit an approved conditional release memorandum with your application from your Functional Area Manager (FAM) stating you have fulfilled all obligations and will be released if selected for the position you are applying for. Failure to submit conditional release before listed closeout will result in disqualification from this announcement.

Promotion Opportunity: If this Military Vacancy Announcement is a promotion opportunity and you are currently assigned to a Special Duty Identifier (SDI), you must meet the promotion requirements as outlined in ANGI 36-2502.

If you are currently assigned to a Reporting Identifiers (RI), it is your responsibility to submit an approved conditional release letter with your application from your Commander/Director.

Applicants who are in a higher grade than the grade for this advertisement must provide a statement of understanding with your application stating you are willing to be voluntarily demoted without prejudice if selected for this position, IAW ANGI 36-2503, Paragraph 3.8. If selected for this vacancy, voluntary demotion action must take place prior to being assessed to the Statutory Tour Program.

Pen/ink changes to any source document, i.e. Report on Individual Personnel (RIP), Evaluations could result in disapproval.

It is your responsibility to ensure your vMPF Personnel RIP is in order prior to application submittal. This includes but not limited to, verifying Duty History, AFSC, Service Dates and ensuring overdue TDY codes are cleared.
4. About Statutory Tours

This is a fully funded Permanent Change of Station (PCS). Visit DFAS website for most current Basic Allowance Housing (BAH) & Basic Allowance Substance (BAS) rates for the duty location listed on this announcement.

All Members assigned to the Statutory Tour program will remain affiliated their State/Territory while serving on Statutory Tour.

All field members to include AGR, Technicians & Drill Status Guardsmen must obtain State TAG approval with application submittal. Members currently assigned to the Statutory Tour program must obtain current Director approval.

Statutory Tour members may be eligible for the Post 9/11 GI Bill if they serve on active duty Title 10 and/or Title 32 502(f) AGR for 90 days or more, after 11 September 2001. Their eligibility percentage starts at 40% for 90 days to 5 months. It increases 10% every 6 months, maxing out at 100%.

Statutory Tour service time does not count toward Reduced Eligibility Age for Reserve Retirement Pay.

Further information regarding the Statutory Tour Program can be found in ANGI 36-6.

Application packages will be reviewed to ensure qualifications are met. Packages are reviewed within 4 duty days of receipt. You may visit https://airguard.ang.af.mil/om/vacancy/ for a status update. Do not call for a status update within the four (4) duty day period.

IMPORTANT NOTE:
Based on the volume of applicants, packages received within 4 duty days of the closeout date listed on the announcement will be reviewed for qualification / disqualification only. Any missing requirements will result in disqualification. Submittals of any missing requirements after the closeout will NOT be accepted. We highly encourage you to submit packages as early as possible. If you have any questions pertaining to your package refer to Section 6, FAQs, on the application procedures. If your question is not answered by the FAQs contact our office for clarification. Review your application and the requirements thoroughly before submitting.

TO APPLY FOR THIS VANCANCY, SELECT THE LINK BELOW AND FOLLOW APPLICATION PROCEDURES