AIR NATIONAL GUARD
MILITARY VACANCY ANNOUNCEMENT

THE HIRING DIRECTORATE, NGB/CF, ANGRC/CC & NGB/HR RESERVE THE RIGHT TO REMOVE THIS ADVERTISEMENT AT ANYTIME.

THANK YOU FOR YOUR INTEREST IN VIEWING THIS MILITARY VACANCY ANNOUNCEMENT. PLEASE READ EACH SECTION CAREFULLY. ENSURE YOU ARE IN FULL COMPLIANCE BEFORE THE CLOSEOUT DATE LISTED BELOW.

****WE HIGHLY RECOMMEND YOU SUBMIT YOUR PACKAGE AS EARLY AS POSSIBLE, IF POSSIBLE, DO NOT WAIT UNTIL THE CLOSE OUT DATE TO SUBMIT**** APPLICATION PACKAGES WILL NOT BE ACCEPTED AFTER THE CLOSEOUT DATE LISTED.

DUE TO THE HIGH VOLUME OF APPLICATION PACKAGES, PACKAGES RECEIVED WITHIN 4 DUTY DAYS OF THE CLOSEOUT DATE WILL BE REVIEWED FOR QUALIFICATION/ DISQUALIFICATION. WE WILL NOT BE ABLE TO ASSIST YOU WITH COMPLETING YOUR APPLICATION. BY COB OF THE CLOSE OUT, PACKAGES MISSING REQUIREMENTS OR DOCUMENTATION CLARIFYING QUALIFICATION WILL BE DISQUALIFIED. QUESTIONS PERTAINING TO APPLICATIONS REQUIREMENTS SHOULD BE REFERRED TO NGB/HR. ONLY NGB/HR WILL DETERMINE QUALIFICATION/DISQUALIFICATION.

<table>
<thead>
<tr>
<th>ANNOUNCEMENT NUMBER:</th>
<th>MVA 2015-081</th>
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<tbody>
<tr>
<td>OPEN PERIOD:</td>
<td>18 March 2015 thru 2359 EST, 20 April 2015</td>
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<td>HIRING DIRECTORATE:</td>
<td>NGB/A6</td>
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<tr>
<td>POSITION TITLE:</td>
<td>Cyber Surety Functional Manager</td>
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<tr>
<td>AFSC REQUIREMENT:</td>
<td>3D073, 3D090 (PAFSC, 2AFSC, 3AFSC, 4AFSC)</td>
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<td>RANK/GRADE REQUIREMENT:</td>
<td>MSgt/E7 (Promotable) - SMSgt/E8</td>
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<tr>
<td>POSITION INFORMATION:</td>
<td>Full Time, Title 10, Statutory Tour</td>
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<tr>
<td>TOUR LENGTH:</td>
<td>2 - 4 Years</td>
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<td>AGENCY:</td>
<td>National Guard Bureau</td>
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<tr>
<td>DUTY LOCATION:</td>
<td>Joint Base Andrews, MD</td>
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<td>WHO MAY APPLY:</td>
<td>Qualified ANG members only</td>
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1. **Requirements**

Must hold Rank/Grade and AFSC requirement by this announcement closeout date.

Must have or be able to obtain a TS/SCI (Top Secret/Sensitive Compartmented Information) Security Clearance.

*(Note: All security clearances must be reflected on VMPF RIP. Date of Investigation must be within the past 10 years for Secret and within the last 5 years for Top Secret. If your security clearance is expired on your VMPF, please submit an MFR from your security manager indicating that the reinvestigation has been initiated. DO NOT Submit a JPAS print out.)*

2. **Position Description**

a. Serves as the Cyber Surety Functional Manager as part of the NGB/A6 Cyber Surety Branch. Plans and organizes operations and software certification activities. Plans and supervises system test installations, and evaluates facilities layout during certification planning activities. As the Air National Guard (ANG) Subject Matter Expert (SME), designs and develops organizational structures, and determines equipment, training, and supplies required for systems implementation and support during integrated process team planning for new technology fielding.

b. Performs as an ANG Communications and IT subject matter expert for Cybersecurity/Information Assurance (IA) and Authorization (A&A)/Certification and Accreditation (C&A) functions and operations. Ensures current and future requirements and solutions comply with Federal, Department of Defense (DoD) and Air Force (AF) guidelines by development of project plans and ensuring delivery of artifacts for ongoing projects. Establishes training programs to meet local knowledge and certification requirements and to enhance professional awareness of technology. Leads and participates in various conferences, working groups and integrated project teams.

c. Develops, analyzes, prepares and coordinates guidance and actions to ensure ANG organizations have current Assessment and A&A/C&A for their communications and computer systems enclaves. Performs Cybersecurity/IA and A&A/C&A reviews and analysis on future systems and applications to assess security impact on the ANG Enterprise Network and the information and data on the network. Supervises ANG communications security program management, Emanations program management, and Mobile device security management.

d. Directs activities responsible for system analysis and design, programming, operations and maintenance, security, systems management, technical support, plans, implementation, and resource management. Executes operations plans to ensure positive control of assigned forces.

e. Participates in evaluation of operational readiness of communications, sensors, intrusion detection, and related support equipment at ANG facilities. Inspects and evaluates compliance with directives. Evaluates, rates, and prepares reports. Recommends and implements corrective action for improved methods and procedures.

f. Plans, programs, and develops budget inputs to ensure resource availability for operational requirements.

g. Interacts with customers to promote customer satisfaction. Working with career field functional management, establishes tactics, techniques and procedures for field units as needed to resolve vulnerabilities. Helps functional users define requirements. Recommends automated methods to enhance resource use. Supervises functional user requirements translation into automated systems capabilities. Oversees database
design and certification to optimize collecting and retrieving information. Supervises test and evaluation efforts to determine errors in logic, information flow, and system performance.

h. Organizes and participates in implementation and conversion. Ensures continued interface between functional users, and programming and operations personnel for implemented systems. Ensures compliance with standards for systems software and documentation.

i. Analyzes and interprets Federal, DoD and AF directives for ANG-wide program integration and implementation. Provides guidance and procedures to ANG organizations. Coordinates with and assists ANGRC personnel regarding Cybersecurity/IA programs. Reviews, coordinates and provides comments on proposed Federal, DoD, Joint, AF, Major Command (MAJCOM), National Guard Bureau (NGB) and ANG publications.

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### 3. Application Reminders

If you are currently assigned to a Special Duty Identifier (SDI) as outlined in the Air Force Enlisted Classification Directory (AFECID) it is your responsibility to submit an approved conditional release memorandum with your application from your Functional Area Manager (FAM) stating you have fulfilled all obligations and will be released if selected for the position you are applying for. Failure to submit conditional release before listed closeout will result in disqualification from this announcement.

Promotion Opportunity: If this Military Vacancy Announcement is a promotion opportunity and you are currently assigned to a Special Duty Identifier (SDI), you must meet the promotion requirements as outlined in ANGI 36-2502.

If you are currently assigned to a Reporting Identifiers (RI), it is your responsibility to submit an approved conditional release letter with your application from your Commander/Director.

Applicants who are in a higher grade than the grade for this advertisement must provide a statement of understanding with your application stating you are willing to be voluntarily demoted without prejudice if selected for this position, IAW ANGI 36-2503, Paragraph 3.8. If selected for this vacancy, voluntary demotion action must take place prior to being assessed to the Statutory Tour Program.

Pen/ink changes to any source document, i.e. Report on Individual Personnel (RIP), Evaluations could result in disapproval.

It is your responsibility to ensure your vMPF Personnel RIP is in order prior to application submittal. This includes but not limited to, verifying Duty History, AFSC, Service Dates and ensuring overdue TDY codes are cleared.

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### 4. About Statutory Tours

This is a fully funded Permanent Change of Station (PCS). Visit DFAS website for most current Basic Allowance Housing (BAH) & Basic Allowance Substance (BAS) rates for the duty location listed on this announcement.

All Members assigned to the Statutory Tour program will remain affiliated their State/Territory while serving on Statutory Tour.
All field members to include AGR, Technicians & Drill Status Guardsmen must obtain State TAG approval with application submittal. Members currently assigned to the Statutory Tour program must obtain current Director approval.

Statutory Tour members may be eligible for the Post 9/11 GI Bill if they serve on active duty Title 10 and/or Title 32 502(f) AGR for 90 days or more, after 11 September 2001. Their eligibility percentage starts at 40% for 90 days to 5 months. It increases 10% every 6 months, maxing out at 100%.

Statutory Tour service time does not count toward Reduced Eligibility Age for Reserve Retirement Pay.

Further information regarding the Statutory Tour Program can be found in ANGI 36-6.

Application packages will be reviewed to ensure qualifications are met. Packages are reviewed within 4 duty days of receipt. You may visit https://airguard.ang.af.mil/om/vacancy/ for a status update. Do not call for a status update within the four (4) duty day period.

IMPORTANT NOTE: Based on the volume of applicants, packages received within 4 duty days of the closeout date listed on the announcement will be reviewed for qualification / disqualification only. Any missing requirements will result in disqualification. Submittals of any missing requirements after the closeout will NOT be accepted. We highly encourage you to submit packages as early as possible. If you have any questions pertaining to your package refer to Section 6, FAQs, on the application procedures. If your question is not answered by the FAQs contact our office for clarification. Review your application and the requirements thoroughly before submitting.

TO APPLY FOR THIS VANCANCY, SELECT THE LINK BELOW AND FOLLOW APPLICATION PROCEDURES