



AIR NATIONAL GUARD MILITARY VACANCY ANNOUNCEMENT

THE HIRING DIRECTORATE, NGB/CF, ANGR/CC & NGB/HR RESERVE THE RIGHT TO REMOVE THIS ADVERTISEMENT AT ANYTIME.

THANK YOU FOR YOUR INTEREST IN VIEWING THIS MILITARY VACANCY ANNOUNCEMENT. PLEASE READ EACH SECTION CAREFULLY. ENSURE YOU ARE IN FULL COMPLIANCE BEFORE THE CLOSEOUT DATE LISTED BELOW.

*****WE HIGHLY RECOMMEND YOU SUBMIT YOUR PACKAGE AS EARLY AS POSSIBLE, IF POSSIBLE, DO NOT WAIT UNTIL THE CLOSE OUT DATE TO SUBMIT**** APPLICATION PACKAGES WILL NOT BE ACCEPTED AFTER THE CLOSEOUT DATE LISTED.**

DUE TO THE HIGH VOLUME OF APPLICATION PACKAGES, PACKAGES RECEIVED WITHIN 4 DUTY DAYS OF THE CLOSEOUT DATE WILL BE REVIEWED FOR QUALIFICATION/ DISQUALIFICATION. WE WILL NOT BE ABLE TO ASSIST YOU WITH COMPLETING YOUR APPLICATION. BY COB OF THE CLOSE OUT, PACKAGES MISSING REQUIREMENTS OR DOCUMENTATION CLARIFYING QUALIFICATION WILL BE DISQUALIFIED. QUESTIONS PERTAINING TO APPLICATIONS REQUIREMENTS SHOULD BE REFERRED TO NGB/HR. ONLY NGB/HR WILL DETERMINE QUALIFICATION/DISQUALIFICATION.

ANNOUNCEMENT NUMBER: MVA 2015-053

OPEN PERIOD: 19 February 2015 thru 2359 EST, 19 March 2015

HIRING DIRECTORATE: NGB/A4

POSITION TITLE: Chief, Distribution Branch

AFSC REQUIREMENT: 21R3/4 (PAFSC, 2AFSC, 3AFSC)

RANK/GRADE REQUIREMENT: Maj/O4 (Promotable) – Lt Col/O5

POSITION INFORMATION: Full Time, Title 10, Statutory Tour

TOUR LENGTH: 2-4 Years

AGENCY: National Guard Bureau

DUTY LOCATION: Joint Base Andrews, MD

WHO MAY APPLY: Qualified ANG members only

1. Requirements

Must hold Rank/Grade and AFSC requirement by this announcement closeout date.

Must have or be able to obtain a Top Secret Security Clearance

(Note: All security clearances must be reflected on VMPF RIP. Date of Investigation must be within the past 10 years for Secret and with the last 5 years for Top Secret. If your security clearance is expired on your VMPF, please submit an MFR from your security manager indicating that the reinvestigation has been initiated. DO NOT Submit a JPAS print out.)

All applicants must submit last 5 OPRs with no gaps in time (includes AF Form 77s, AF Form 475s, & AF Form 707s, if applicable).

2. Position Description

API 0: STAFF EXPERIENCE DESIRED*

Plans, organizes, and directs the activities of NGB/A4RD, ensuring that ANG Distribution Units comply with legal and regulatory requirements and meet customer needs. Provides technical oversight, guidance, direction, analysis and evaluation over a wide range of complex logistics matters to include cargo and passenger movement, deployment/reception and contingency planning/operations, logistics plans, agreements and resource management processes assuring Agile Combat Support for the Air Expeditionary Forces. Develops goals and objectives that integrate organization and ANG Traffic Management, Air Transportation, Vehicle Management and Vehicle Operations objectives. Researches, interprets, analyzes and applies CFRs 41,48,49,50 USC, Title 31 USC, DTR DOD 4500.9R, AFIs 24-301, 24-114, 24-302, 24-303, 24-101, 24-203, AFMANs 24-307, 24-204(IP) AFPAM 24-317. Responsible for the full scope of transportation planning, budgeting, management and implementation activities associated with the acquisition, accountability and sustainment of all ANG vehicles and management systems. Identifies and implements acquisition and logistics reform initiatives to reduce cost and/or schedule and meet customer requirements. Oversees the development, coordination and implementation of peacetime and contingency traffic management plans, programs, policies, procedures and transportation management system techniques incident to the preparation/movement of ammunition, equipment, supplies, vehicles and passengers by commercial and military air. Establishes traffic management operations, procedures and controls to ensure the availability of efficient and cost effective transportation in support of ANG mission and programs defined by NGB. Provides guidance and advice to ANG in the evaluation of new technological developments for use by traffic managers and air transportation personnel.

Exercises supervisory personnel management responsibilities. Advises and provides counsel to employees regarding policies, procedures, and directives of management. Selects or recommends candidates for vacancies, promotions, details, and reassignment in consideration of skills, qualifications, and mission requirements. Develops, modifies, and/or interprets performance standards. Explains performance expectations to employees and provides regular feedback on strengths and weaknesses. Holds employees responsible for satisfactory completion of work assignments. Appraises subordinate workers performance ensuring consistency and equity in rating techniques. Hears and resolves employee complaints and refers serious unresolved complaints to higher level management. Initiates action to correct performance or conduct problems. Effects minor disciplinary measures such as warnings and reprimands and recommends action in more serious disciplinary matters. Prepares documentation to support actions taken. Identifies employee developmental needs and provides or arranges for training (formal and on-the-job) to maintain and improve job performance. Encourages self-development. Approves master leave schedule assuring adequate coverage for peak workloads and traditional holiday vacation time. Promotes an environment in which employees are empowered to participate in and contribute to effective mission accomplishment. Discharges security responsibilities by ensuring education

and compliance with security directives for employees with access to classified or sensitive material. Recognizes and takes action to correct situations posing a threat to the health or safety of subordinates.

Represents NGB/A4RD with a variety of installation and functional area organizations. Establishes, develops, and maintains effective working relationships with other wings, squadrons, or base organizations, counterparts at MAJCOM, HQ USAF, DOD, other agencies and local, state and federal government counterparts as well as commercial and private organizations. Meets with key customer and coordinating officials to assess customer satisfaction, explain organization policy and procedures, and resolve problems that arise. Provides or ensures that subordinates provide customer guidance and training. Participates in special projects and initiatives and performs special assignments. Identifies the need for special projects and initiates milestones and goals. Evaluates reports by analyzing facts and performing appropriate research and prepares detailed responses. Determines appropriate recommendations for unresolved or questionable problems and performs follow-up. Researches and determines or recommends appropriate actions or interpretation of issues that impact organization, installation, command, or agency.

Communicates and coordinates ANG Distribution issues with higher headquarters, DOD and Non-DOD agencies, other installation units, etc. Evaluates suggestions, recommendations, and prepares staff replies to Congressional Inquiries, GAO, IG, OSD and USAF Audit Reports regarding Traffic Management, Air Transportation, Vehicle Management and Vehicle Operations. Establishes, develops and administers ANG policy for Distribution functions to include, reviewing/writing ANG supplements to Air Force directives. Recommends changes or revisions to ANG directives, Air Force directives, and other DOD directives. Represents ANG logistics readiness issues at higher management-level meetings within the organization and at conferences with MAJCOMs, HQ USAF, DOD and other agencies. Meetings and conferences in many cases are to negotiate mutually satisfactory agreements, to identify and resolve logistics readiness matters, and ensure concerted action by involved parties. Develops and presents issues in oral and written form such as briefings, requirements documents or staff studies providing program status, accomplishments, problems, requirements for support, and promotion of program objectives to senior military and civilians in other offices of the command, with HQ USAF, and/or other organizations.

3. Application Reminders

Pen/ink changes to any source document, i.e. Report on Individual Personnel (RIP), Evaluations could result in disapproval.

It is your responsibility to ensure your vMPF Personnel RIP is in order prior to application submittal. This includes but not limited to, verifying Duty History, AFSC, Service Dates and ensuring overdue TDY codes are cleared.

4. About Statutory Tours

This is a fully funded Permanent Change of Station (PCS). Visit DFAS website for most current Basic Allowance Housing (BAH) & Basic Allowance Substance (BAS) rates for the duty location listed on this announcement.

All Members assigned to the Statutory Tour program will remain affiliated their State/Territory while serving on Statutory Tour.

All field members to include AGR, Technicians & Drill Status Guardsmen must obtain State TAG approval with application submittal. Members currently assigned to the Statutory Tour program must obtain current Director approval.

Statutory Tour service time does not count toward Reduced Eligibility Age for Reserve Retirement Pay.

Statutory Tour members may be eligible for the Post 9/11 GI Bill if they serve on active duty Title 10 and/or Title 32 502(f) AGR for 90 days or more, after 11 September 2001. Their eligibility percentage starts at 40% for 90 days to 5 months. It increases 10% every 6 months, maxing out at 100%.

Further information regarding the Statutory Tour Program can be found in ANGI 36-6.

Application packages will be reviewed to ensure qualifications are met. Packages are reviewed within 4 duty days of receipt. You may visit <https://airguard.ang.af.mil/om/vacancy/> for a status update. Do not call for a status update within the four (4) duty day period.

IMPORTANT NOTE:

Based on the volume of applicants, packages received within 4 duty days of the closeout date listed on the announcement will be reviewed for qualification / disqualification only. Any missing requirements will result in disqualification. Submittals of any missing requirements after the closeout will NOT be accepted. We highly encourage you to submit packages as early as possible. If you have any questions pertaining to your package refer to Section 6, FAQs, on the application procedures. If your question is not answered by the FAQs contact our office for clarification. Review your application and the requirements thoroughly before submitting.

TO APPLY FOR THIS VANCANCY, SELECT THE LINK BELOW AND FOLLOW APPLICATION PROCEDURES

<http://www.ang.af.mil/careers/mva/procedures.asp>