



DEPARTMENT OF THE AIR FORCE
UNIT LETTER HEAD

Date

MEMORANDUM FOR ANGR/HR

FROM: **Rank, Name**

SUBJECT: TAG Endorsement Memorandum for **Rank, Name**

I concur with **Rank, Name's** decision to volunteer for an ADOS tour, (position title), at NGB, Andrews AFB, MD. I agree to release him/her from his current assignment, for the period from **Start Date** to **End Date**. I certify that the individual has not misused or is delinquent in his government card responsibilities.

X

Commander's name
Title

2nd, Ind, **Unit/CC**
Approved/Disapproved

X

Wing Commander's name
Title

3rd Ind, **State/ATAG**
Approved/Disapproved

X

State ATAG name
Assistant Adjutant General