



Alaska Air National Guard Active Guard Reserve (AGR) Position Announcement # **AKANG 13-18**



<http://dmva.alaska.gov/employment.htm>

POSITION TITLE: Aircraft Loadmaster Craftsman	AFSC: 1A2X1	OPEN DATE: 2 NOVEMBER 2012	CLOSE DATE: 2 DECEMBER 2012
UNIT OF ACTIVITY/DUTY LOCATION: 249th Airlift Squadron, Joint Base Elmendorf-Richardson, Alaska		GRADE REQUIREMENT: Minimum: E6 Maximum: E7	

SELECTING SUPERVISOR: CMSgt Jordan	VACANCY: 87499734	PHYSICAL PROFILE: PULHES – 11121
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AREAS OF CONSIDERATION

Area 1 On Board AKANG AGR Only (**ANY AFSC**)
 Area 2 Alaska Air National Guard members (**ANY AFSC**)
 Area 3 Nationwide (Military members eligible for membership in to the AKANG **MUST HOLD ADVERTISED AFSC**)
All applicants MUST meet the grade requirement and physical/medical requirements outlined

MAJOR DUTIES MAY INCLUDE

- Accomplish preflight and post-flight of aircraft and aircraft systems
- Receive cargo/passenger load briefings, checks placement of cargo/passengers against aircraft limitations/restrictions, determines adequacy of cargo documentation. If required, load plans cargo/passenger loads
- Supervise cargo/passenger loading and offloading activities
- Determine cargo placement and restraint requirements and directs and checks the placement of restraint equipment
- Accomplish passenger comfort activities during flight
- Perform aircrew functions and other mission specific qualification duties to include the airdrop of personnel and equipment/cargo
- Receive cargo/passenger load briefing and reviews load plan and cargo documentation
- Accomplish load planning of cargo/passenger loads if required
- Review aircraft forms for condition of aircraft. Preflight inspection of aerospace ground equipment and applies external power to the aircraft
- Operate aircraft radio systems. Accomplishes pre-flight inspection of the aircraft and cargo/airdrop systems according to flight manual procedures
- Supervise cargo/passenger loading and off-loading operations. Direct the placement of material handling equipment to accomplish cargo on/off loading operations. Operates the aircraft winch to on/offload cargo. Ensure cargo/passengers are placed according to load plans. Determine cargo restraints requirements according to criteria and directs and checks the application of cargo restraint equipment. Check cargo/passenger loads against manifests.
- Ensure availability of fleet service equipment and passenger comfort items. Receive and sign receipts for and stows in-flight meals. Accomplish passenger briefings to include the use of emergency equipment, evacuation procedures, and border clearance requirements. Demonstrate the use of passenger emergency oxygen systems and life vests. Compute and completes aircraft weight and balance documentation either manually or electronically. Visually monitor aircraft clearances (interior and exterior), identify proximal threats to the aircraft and initiates corrective actions (aircraft scanning).
- Accomplish in-flight checks according to flight manual procedures. Monitor cargo and provides for passenger comfort. Prepare and dispense passenger meals, snacks and refreshments. Complete required aircraft forms documentation and border clearance requirements
- Airdrop qualified Loadmasters only: Conducts cargo and personnel airdrops according to directives. Attach extraction parachutes to cargo and platforms. Inspects cargo and platforms, extraction systems and connects static lines. Check tiedowns, parachutes, containers, suspension systems, and extraction systems to ensure proper cargo extraction or release.
- Operate aircraft airdrop systems and supervises cargo and paratroopers exiting the aircraft
- Additional duties as assigned

SPECIAL REQUIREMENTS:
Self-Executing Title 10 Orders for Federal Operational Missions: As a condition of employment, incumbent will be required to execute a voluntary consent statement which sets forth their consent to be recalled to Title 10 duty pursuant to 10 U.S.C. B 12301 (d) for federal operational missions
Irregular Schedule & TDYs: Incumbent will be required to work shifts, holidays, weekends and regularly perform extended duty periods away from home station and temporary duty (TDY) both in-state and out-of-state

INITIAL ELIGIBILITY CRITERIA

- SECURITY CLEARANCE – **Secret (eligible to obtain)**
- APTITUDE REQUIREMENT - GENERAL – 57
- STRENGTH APTITUDE - Demonstrated by Weight Lift of 70 lbs
- Physical qualification for aircrew duty according to AFI 48-123, *Medical Examinations and Standards*, Class III medical standards
- Normal depth perception as defined in AFI 48-123
- Qualification for aviation service according to AFI 11-402, *Aviation and Parachutist Service, Aeronautical Ratings and Badges.*
- Must maintain eligibility to deploy and mobilize worldwide

PREFERRED QUALIFICATIONS

- Knowledge is mandatory of: Types, capacities, and configuration of transport aircraft; arithmetic; emergency equipment and in-flight emergency procedures; personal equipment and oxygen use; communications; current flying directives; interpreting diagrams, loading charts, and technical publications; border agency clearance dispensing and preserving food aboard aircraft; and cargo restraint techniques
- C-17 Standards and Evaluation experience, C-17 Instructor experience, Associate Unit experience and strong supervisory skills
- Experience flying in Alaska and or Cold weather operational flight experience

See page 2 for All Required Documents for Considerations

INSTRUCTIONS FOR APPLICANTS

<p>Applicants must not be entitled to receive Federal military retired or retainer pay or Federal civil service annuities and not be eligible for immediate Federal civil service annuities</p>	<p>Individuals who have been separated from other military services for cause, unsuitability, or unfitness for military service are not eligible to enter the AGR program</p>	<p>IAW ANGI 36-101 "Initial tours may not exceed 6 years..." AGR tours may not extend beyond an Enlisted member's ETS or an Officer's MSD</p>
<p>Airmen must meet the minimum requirements for each fitness component in addition to scoring an overall composite of 75 or higher for entry into the AGR program. For members with a documented Duty Limitation Code (DLC) which prohibits them from performing one or more components of the Fitness Assessment, an overall "Pass" rating is required</p>	<p>Individuals selected for AGR tours must meet the Preventative Health Assessment (PHA)/physical qualifications outlined in AFI 48-123, Medical Examination and Standards. They must also be current in all Individual Medical Readiness (IMR) requirements to include immunizations. RCPHA/PHA and dental must be conducted not more than 12 months prior to entry on AGR duty and an HIV test must be completed not more than six months prior to the start date of the AGR tour. Individuals transferring from Title 10 (Regular Air Force or Reserve Component Title 10 Statutory Tour) are not required to have a new physical unless the previous physical is over 12 months old at time of entry into AGR status</p>	<p>An applicant's military grade cannot exceed the maximum military authorized grade on the UMD for the AGR position. Enlisted Airmen who are voluntarily assigned to a position which would cause an overgrade must indicate in writing a willingness to be administratively reduced in grade in accordance with ANGI 36-2503, Administrative Demotion of Airmen, when assigned to the position. Acceptance of demotion must be in writing and included in the assignment application package. <u>Application Package will not be forwarded without statement</u></p>
<p>ANGI 36-101 "applicant must be able to complete 20 years of active federal service prior to MSD for officers and age 60 for enlisted members. Exceptions may be considered..."</p>	<p>If a selectee does not possess the advertised AFSC, he/she must complete the required training/assignment criteria within 12 months of being assigned to the position. Failure to do so may result in immediate termination. Extension past 12-months will only be considered if the delay is through no fault of the selectee</p>	<p>Any further questions regarding the AGR program may be answered in ANGI 36-101</p>

APPLICATION PROCEDURES

Interested applicants who meet the eligibility criteria listed in this announcement may apply by submitting the below listed documents to the **Alaska National Guard, Human Resources Office, HRO, Building 49000 Room D-209, Post Office Box 5800, Joint Base Elmendorf Richardson, AK 99505-5800**. Complete applications must be received in HRO office **no later than 1600 or postmarked on or before the closing date**. US government postage paid envelopes or government facsimile machines (FAX) may NOT be used in submitting applications. All applications must be typed or printed in legible dark ink and must be signed and dated with original signature. **Applications received with an unsigned NGB 34-1 will not be forwarded for consideration**. Applicants may include copies of training certificates or any documentation that may be applicable to the position they are applying for. **Per ANGI 36-101, the application package must include at minimum the signed NGB 34-1, current Report of Individual Person (RIP), and current Report of Individual Fitness**. *Items 1-10 are required by the Human Resource Office to determine initial qualifications*. If the required documents are not submitted, a letter of explanation must be included. **Incomplete packages will not be considered for the position vacancy.**

1. NGB Form 34-1 (Application Form for Active Guard/Reserve (AGR) Position (Available on <http://dmva.alaska.gov/employment.htm>)
2. CURRENT Records Review RIP (available on vMPF (<http://www.afpc.randolph.af.mil/vs>))
3. CURRENT PASSING Report of Individual Fitness (from Air Force Fitness Management Systems (AFFMS))
4. CURRENT AF Form 422 Notification of Air Force Member's Qualification Status (from clinic within 30 days)
5. CURRENT AGR/Mobility/ADSW Orders (If applicable)
6. Last 3 Enlisted Performance Evaluations (If applicable)
7. Cover Letter & Resume
8. Statement confirming applicant meets All Initial Eligibility Requirements (Available on <http://dmva.alaska.gov/employment.htm>)
9. Signed Statement of Administrative demotion (If applicable) (Available on <http://dmva.alaska.gov/employment.htm>)
10. Letters of Recommendation will be accepted

****SUBMIT NO STAPLES/NO BINDINGS****

QUESTIONS:

To verify receipt of application, you may call 907-428-6452 (DSN 317-384-4452)

MAIL APPLICATIONS TO:

Alaska National Guard, Human Resources Office, HRO
 Building 49000 Room D-209, Post Office Box 5800
 Joint Base Elmendorf Richardson, AK 99505-5800

REMARKS

Federal law prohibits the use of government postage for submission of applications.

THE ALASKA NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER

All applicants will be protected under Title VI of the Civil Rights Act of 1964. Eligible applicants will be considered without regard to race, age, religion, marital status, national origin, political affiliation or any other non-merit factor. Due to restrictions in assignment to certain units and AFSC/MOS some positions may have gender restrictions.