
Air National Guard (ANG) Military Vacancy Announcement (MVA)
(Must be a current ANG member only)

2012-281

STUDENT AFFAIRS/MILITARY TRAINING INSTRUCTOR

SSGT-MSGT

**(Must meet this rank requirement at closeout date)*

Closeout Date: 6 Nov 2012 Close of Business (COB)

**To view the most current application procedures/requirements, refer to the ANG Careers webpage at <http://www.ang.af.mil/careers/mva/procedures.asp>. Note: Email constraints limit the size of an application to 4 MB. If you do not receive an email confirmation within 24 hours of submitting a package please contact us immediately.

Headquarters ANG Title 10 2-4 years Statutory Tour at **DET 12 AMS/DOC (MAXWELL AFB, AL)**. Must be Air Force Specialty Code (AFSC) **ANY**. Applicants must provide a statement of understanding with the application stating he/she is willing to cross train in the **8T000 AFSC** within one year of selection. Must submit an official full length military photograph. Have an ASVAB General Score of **24**. **MUST SUBMIT** an AF Form 422 reflecting a PULHES of **2,2,2,2,1** or better (AF Form 422 must be less than one year old) that states: ability to speak clearly and must be able to lift total weight of **40lbs**. Must have completion of In-resident PME course. Must provide a Unit Commander recommendation letter stating the following: have not received non-judicial punishment under the Uniform Code of Military Justice (UCMJ) within the last 5 years; no recorded evidence of emotional instability, personality disorder, or other unresolved mental health problems; no record of substance abuse or financial irresponsibility, never received substantiated abuse findings as defined in AFI 40-301, Family Advocacy Program; never been convicted by a civilian court of Category 1, 2, or 3 offenses, nor exceed the accepted number of Category 4 offenses. Category 3 and 4 traffic offenses alone are not disqualifying. Refer to AFI 36-2002, Regular Air Force and Special Category Accession, Uniformed Guide List of Typical Offenses; Never been convicted by a general, special or summary court-martial. **MUST have a minimum prior 5-skill level in ANY AFSC**. Duties and Responsibilities: Knowledge of personnel management systems, funding sources, and facility/equipment maintenance. Three years' experience teaching, instructing, or developing/reviewing educational tests and other instruments and procedures used by instructors in measuring and guiding the progress, achievement, and proficiency of students, and in assessing the effectiveness of the training program is highly desirable. Ability to organize individual instruction. Experience may be substituted by academic study completed in an accredited college or university provided such study included courses in the field of education. Two years of general experience which demonstrates knowledge of administration and personnel management. Should possess basic knowledge of the Reserve of the Air Force organizations and missions as well as school subject matter areas (e.g., military training, customs and courtesies, communication studies, leadership and management, human behavior, etc). Responsible for the construction and continuing revision of objective tests utilized within AMS. Administers or ensures tests are administered by the academic staff in an

appropriate testing environment. Coordinates with guest speakers. Provides classroom instruction as needed. Implements programs or processes developed by and at the direction of the Director of Operations (DO). May be involved in the development or revision of processes based on expertise and the needs of the program. Should be able to work independently and with others. Should not have a fear of heights. Provides technical support for lecture hall presentations and setting up classrooms for special classes. Provides support for awards banquet and commissioning ceremonies.

Mandatory criteria as indicated in the MVA must be documented on the members report on individual personnel (RIP). If it is not indicated on the RIP, it is incumbent upon the applicant to ensure that the appropriate source documentation is provided with the application.

Must meet the above stated grade/rank requirement by closeout date of advertisement.

Member must have a Secret Clearance or an open investigation to apply for statutory tour positions.

Officers applying for a statutory tour position must have a minimum of a Bachelor's degree prior to applying.

Enlisted applicants who are higher grade than the highest grade for the advertisement must provide a statement of understanding with the application stating he/she is willing to be voluntarily demoted if selected for this position, IAW ANGI 36-2503, Paragraph 3.8.

Application for this MVA signifies agreement to the following statement, "I certify that, to the best of my knowledge and belief, all of the information in and attached to this application is true, correct, complete and made in good faith. I understand that false or fraudulent information on or attached to this application may be grounds for rejection or for release from statutory tour after I begin work, and may be punishable by fine or imprisonment. I understand that any information I give may be investigated."

Questions regarding this advertisement can be sent to hr.apply@ang.af.mil