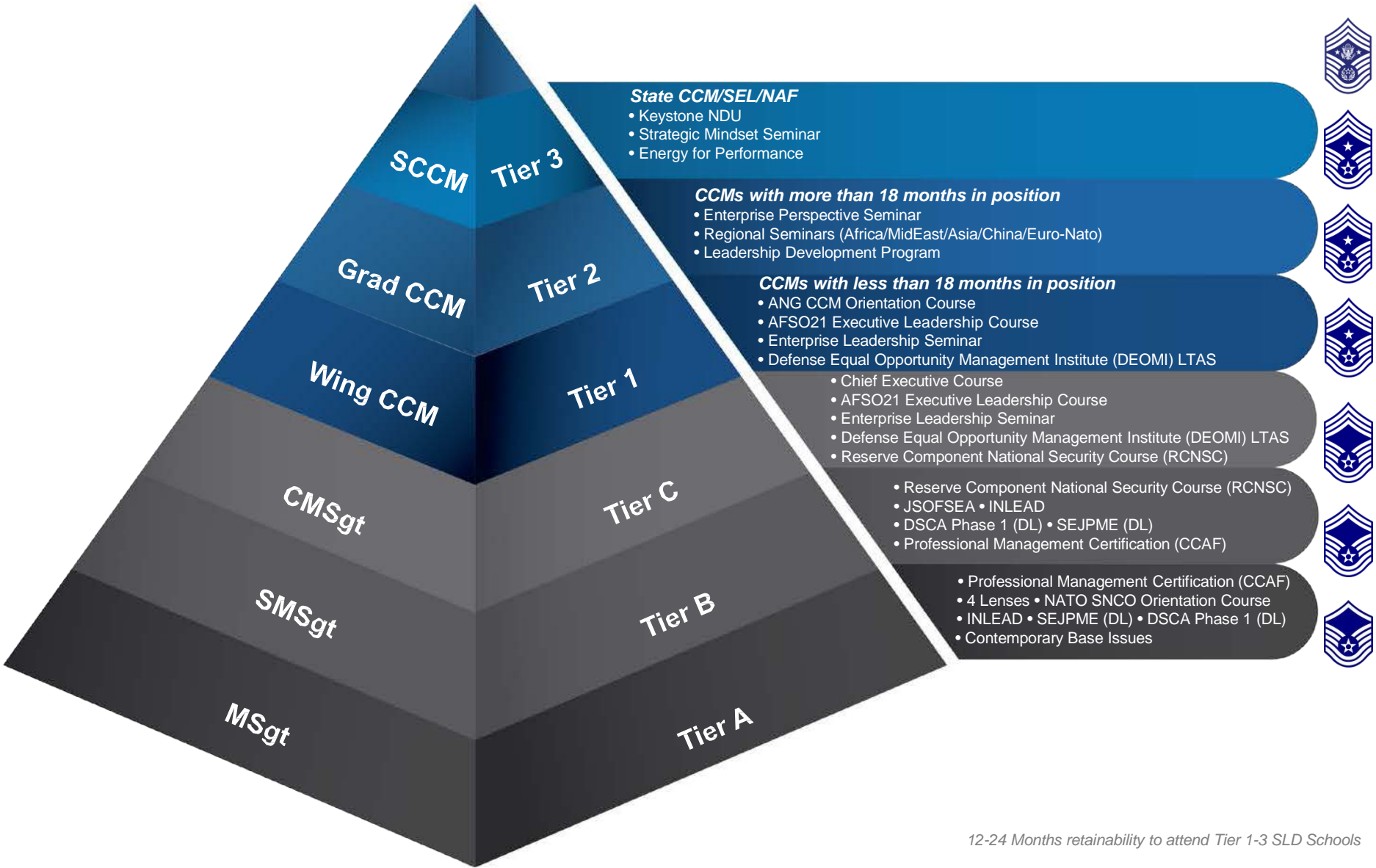


# Senior Enlisted Development Opportunities CY 2017



## **SENIOR ENLISTED LEADER DEVELOPMENT POINTS OF CONTACT (POCs)**

<b>ANG Senior Enlisted Leader Management Office (SELMO)</b>	Office of the ANG Command Chief (NGB/CFC) Email: <a href="mailto:usaf.jbanafw.ngb-cf.mbx.selmo@mail.mil">usaf.jbanafw.ngb-cf.mbx.selmo@mail.mil</a> (240) 612-9469 DSN: 612-9469
<b>Air National Guard Force Development</b>	National Guard Bureau, Training & Development Division (NGB/HRT) Email: <a href="mailto:usaf.jbanafw.ngb-hr.mbx.ANG-Force-Development@mail.mil">usaf.jbanafw.ngb-hr.mbx.ANG-Force-Development@mail.mil</a> (240) 612-8675/8331 DSN 612-8675/8331





# **SENIOR ENLISTED LEADER DEVELOPMENT**

## **COURSE DESCRIPTIONS**

# PROFESSIONAL MANAGER CERTIFICATION

The Professional Manager Certification Program is managed and administered by the CCAF Credentialing Programs Flight (CCAF/DEAL). The Professional Manager Certification (PMC) is a professional credential awarded by CCAF to formally recognize the individual's advanced level of education and experience in leadership and management, as well as professional accomplishments. The program provides a structured professional development track that supplements Enlisted Professional Military Education (EPME) and the Career Field Education and Training Plan (CFETP).

## **30 Semester Hour Leadership/Management Course Requirement**

To qualify for the PMC, individuals must have completed at least 30 semester hours of acceptable leadership/management coursework.

CCAF credit earned by completion of EPME is applied toward the 30 semester hour requirement

At least 6 semester hours of coursework must be completed from an accredited civilian college or by testing credit (CLEP/DSST/Excelsior)

Courses must emphasize the leadership and/or management of human resources

Examples:  
Human Resource  
Management  
Organizational Behavior  
Personnel Management  
Principles of Management  
Principles of Supervision

A copy of the civilian college transcript reflecting course completion is required

An individual who has not completed at least 24 semester hours through EPME or equivalent must complete additional civilian courses or testing credits to satisfy the 30 semester hour requirement

## **Program Eligibility:**

The PMC is primarily designed for Air Force SNCOs. However, all enlisted Airmen who meet all program requirements are eligible.

## **Target Population:**

All Senior Enlisted

## **Program Requirements:**

Awarded the 7 skill level (Craftsman) or higher

Complete ALS or equivalent EPME

Complete NCOA or equivalent EPME

Complete SNCOA or equivalent EPME

Complete 30 semester hours of leadership/  
management coursework

Awarded CCAF degree

Recommended for certification by the unit commander or commandant

## **Nomination Procedures:**

The PMC requires a formal application process, with recommendation by the individual's unit commander or commandant.

Download and complete the Letter of Recommendation. A sample letter is available at <http://www.au.af.mil/au/ccaf/certifications.asp>

Scan and E-mail all required documents (copy of civilian college transcripts, CLEP/DSST exam score reports, and signed letter of recommendation) to [ccaf.deal@us.af.mil](mailto:ccaf.deal@us.af.mil) or mail to:

Community College of the Air Force Credentialing Programs  
100 South Turner Blvd Maxwell-Gunter AFB, AL 36114-3011

## 4 LENSES

This course will open understanding of what motivates others and how they “see” the world, enable participants to communicate more effectively, appreciate and tolerate the differences in others, improve relationships, and increase the ability of teams to become more interconnected. By understanding the science behind personality uniqueness and applying proven interdependent principles, professional teams as well as all relationships will be elevated dramatically. Through the development of critical skills, ANG civilian and military members will enhance their ability to identify signs and symptoms of an individual’s ability to adapt to the stresses and challenges associated with military life – thus affecting readiness and retention.

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**Program Provider:**

ANG Office of Diversity

**Program Location:**

Courses are scheduled at various bases within the United States and surrounding US Territories.

**Program Duration:**

3 hours

**Training Outcomes:**

Increase skills and ability pertaining to interpersonal communication, self-awareness, conflict resolution and the ability to achieve results through performance and balanced work life issues.

**Target Population:**

All Senior Enlisted

**Program Funding:**

Unit Funded

**Course Enrollment:**

Contact your base Human Resources Advisor

# NATO SENIOR NCO ORIENTATION COURSE

The NATO School Oberammergau (NSO) conducts education and training to support current and developing NATO operations, strategy, policy, doctrine and procedures. The Senior NCO Orientation Course provides foundational knowledge of NATO's structure, policies and ops, and current issues affecting the Alliance to newly appointed NATO and partner Nations non-commissioned officers and civilian equivalents.

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**Program Provider:**

NATO School Oberammergau

**Program Location:**

Germany

**Program Frequency:**

Five sessions per year

**Program Duration:**

1 week

**Target Population:**

Senior Enlisted having a State Partnership with a NATO country

**Program Funding:**

Unit Funded; a course fee applies-check website for more information

**Program Website**

<https://www.natoschool.nato.int/>

**Course Registration:**

Interested members should work through their respective FDS for class seat and payment of course

# AIR FORCE SENIOR NONCOMMISSIONED OFFICER ACADEMY/ADVANCED LEADERSHIP EXPERIENCE

The AFSNCO/ALE goal is to develop adaptable Senior Enlisted Leaders to operate critically, strategically and jointly in complex and ambiguous environments. The in-residence Advanced Leadership Experience provides students with education that prepares them for leadership and management opportunities, provides avenues for strategic thinking, and enables deeper understanding of communication theories at higher levels of learning through writing, reflective thinking, and application of all concepts and principles in an immersion lab. Students are able to apply their understanding of concepts covered in the distance learning SNCOA course as well as additional concepts covered during the resident course.

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**Program Provider:**

AF Senior NCO Academy

**Program Location:**

Gunter Annex  
Maxwell AFB, AL

**Program Frequency:**

Six classes per year

**Program Duration:**

33 training days

**Target Population:**

MSgt/SMSGt, 12-18 years TIS

**Program Funding:**

School Day funded

**Program Website**

<https://www.my.af.mil/gcss-af/USAF/ep/globalTab.do?channelPageID=s6925EC1343FB0FB5E044080020E329A9>

**Remarks:**

Attendees selected through Wing/State panel process



# SISTER SERVICE SENIOR NONCOMMISSIONED ACADEMY

Sister Service Senior Noncommissioned Academies allow specific opportunities to learn and train beside our Sister Services in a joint environment. Senior NCOs interested in attending one of these academies must meet the physical fitness and body composition standards of the specific service (refer to service website below for more information).

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## **Program Provider:**

U.S. Navy Senior Enlisted Academy (USNSEA)  
U.S. Coast Guard Chief Petty Officer Academy (CGPOA)  
U.S. Marine Corps Staff NCOA Advance Course (USMCSNCOA)

## **Program Location:**

USNSEA – Newport, RI  
CGPOA – Petaluma, CA  
USMCSNCOA – Quantico, VA or Camp Lejeune, NC

## **Program Frequency:**

One class per year

## **Program Duration:**

32 – 65 days

## **Target Population:**

USNSEA - SMSgt  
CGPOA – MSgt  
USMCSNCOA - MSgt

## **Program Funding:**

School day funded

## **Program Websites:**

<http://www.usnwc.edu/SeniorEnlistedAcademy/>  
<http://www.uscg.mil/hq/cg1/TracenPetaluma/CPOA/default.asp>  
<https://www.mcu.usmc.mil/epme/SitePages/Advanced.aspx>

## **Remarks:**

Applicants must meet eligible rank criteria and must not have any fitness exemptions/profile on their fitness assessment at the time of application or attendance. Completion of the Senior Enlisted Joint Professional Military Education (SEJPME) course and any version of the Air Force Senior Noncommissioned Academy distance learning course must reflect on the virtual MPF (vMPF) RIP.

## SENIOR ENLISTED JOINT PME (SEJPME) I and II

The SEJPME I Course prepares senior enlisted leaders assigned to joint organizations (or those with orders to joint organizations) to successfully support activities and supervise multiple Service members. Upon completion of the course SELs will be more competent, confident, and more fully prepared to 1) Quickly assimilate and effectively contribute in joint assignments, and 2) Mentor junior enlisted leaders and the other enlisted personnel they supervise.

The SEJPME II Course prepares senior enlisted leaders assigned to joint organizations (or those with orders to joint organizations) to successfully support activities and supervise multiple Service members. Upon completion of the course SELs will be more competent, confident, and more fully prepared to 1) Quickly assimilate and effectively contribute in joint assignments, and 2) Mentor junior enlisted leaders and the other enlisted personnel they supervise.

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**Program Provider:**

Joint Knowledge Online

**Program Location:**

Online

**Program Frequency:**

Continuous

**Enrollment:**

Students self-enroll in Course  
SEJPME I or II

**Target Population:**

SEJPME I – E6-E7

SEJPME II – E8-E9

**Program Funding:**

N/A

**Method of Instruction:**

Distance Learning

**Program Website:**

<https://jkodirect.jten.mil/Atlas2/faces/page/login/Login.seam>

# INTERNATIONAL NCO LEADERSHIP DEVELOPMENT SEMINAR (INLEAD)

The aim of INLEAD is to expose International Air Reserve Symposium (IARS) NCO participants to an array of leadership tools, provide a forum for discussion and exchange of ideas within a multi-cultural environment. To stimulate discussion, students are exposed to the Host Nation's military and societal culture, history, leadership techniques to include learning styles, the nation's decision-making process and to provide a climate conducive to training that will enrich and benefit all NATO partners' interoperability and future mission success on the battlefield. Above all, it is to offer an insight into leadership training while enhancing the military experience of all those attending.

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**Program Provider:**

Office of the Command Chief  
and the Committee on Leadership  
Development (COLD)

**Program Location:**

Varies

**Program Frequency:**

Once per year

**Program Duration:**

One week

**Target Population:**

Tier A and B

Priority 1: Applicants with an active State Partnership  
with a NATO Partnership for Peace country

Priority 2: Applicants with an active State Partnership  
Program

**Program Funding:**

Unit Funded

**Remarks:**

Attendees selected through NGB panel process

# CONTEMPORARY BASE ISSUES (CBI)

The primary goal of the CBI Course is to prepare all current and future Air National Guard leaders to work together as a team to identify, analyze and resolve contemporary base issues. An array of topics are presented and discussed via lecture, student interaction and seminar.

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## **Program Provider:**

The Air National Guard Assistant to  
The Judge Advocate General, United  
States Air Force

## **Program Location:**

Courses are scheduled at various bases  
within the United States and  
surrounding US Territories

## **Program Duration:**

2 days + travel

## **Target Population:**

All Senior Enlisted

## **Registration:**

[angcbi.eventbrite.com](http://angcbi.eventbrite.com)

## **Note:**

Many government computers block the use  
of Eventbrite. Please consider registering  
from a home computer or mobile device.

## **Communication:**

Nearly all CBI communication is via email.  
Please provide an email that you check  
regularly.

## **Course POC:**

[airng.cbi@gmail.com](mailto:airng.cbi@gmail.com)

## **Program Funding:**

Unit Funded

# DEFENSE SUPPORT OF CIVIL AUTHORITIES (DSCA) PHASE 1

The DoD Defense Support of Civil Authorities (DSCA) Course focuses on training senior military officers, senior NCOs, Department of Defense (DoD) civilians, and their staff to ensure the DoD's readiness to support its Homeland Defense and Civil Support missions. The mission of the DSCA online course is to familiarize DOD and other agency personnel in Defense Support of Civilian Authorities Operations. This course introduces national, state, local, and DOD statutes, directives, plans, command and control relationships, and capabilities with regard to DOD support for domestic emergencies and for designated law enforcement and other activities.

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**Program Provider:**

Joint Knowledge Online

**Course Access:**

DSCA Phase I can be found on the [Joint Knowledge Online Learning Management System](#). In order to use the JKO LCMS, you must have an AKO account and/or a CAC card.

**Course ID:**

J3ST-US010

**Target Population:**

All Senior Enlisted

**Program Funding:**

N/A

**Method of Instruction:**

Distance Learning

# JOINT SPECIAL OPERATIONS UNIVERSITY SENIOR ENLISTED ACADEMY (JSOFSEA)

JSOFSEA enhances the critical thinking of Senior Enlisted Leaders (SEL) as they grow their knowledge base in the strategic and operational realm. Students gain valuable knowledge and experience to successfully lead in the joint, interagency, intergovernmental, and multinational (JIIM) environment. This course develops students for operational and strategic level positions across a broad range of joint and special operations assignments.

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**Program Provider:**

Joint Special Operations University

**Program Location:**

MacDill AFB, FL

**Program Frequency:**

Five sessions per year

**Program Duration:**

5 months DL followed by 2 months in-residence

**Note:**

Nomination of a SMSgt obligates that command or state to fund attendance if selected to attend

**Target Population:**

Non-Special Forces SMSgts

**Program Funding:**

NGB SELMO will fund tuition only. All other costs are Unit Funded.

**Program Website**

<https://jsou.socom.mil/Pages/Default.aspx>

**Course Registration:**

Do not self-register for this course. Attendees will be selected through NGB panel process.

# RESERVE COMPONENT NATIONAL SECURITY COURSE (RCNSC)

RCNSC is a two week seminar held at National Defense University (NDU), Ft McNair, Washington DC, offered to senior officer and enlisted members in grades E8 and E9 in the Reserve Components. It is designed to lay a foundation for students moving on to joint command management and staff responsibilities in a multinational, intergovernmental, or joint national security setting. The curriculum consists of lectures, panel discussions, seminars, on-site visits and a simulation exercise dealing with national security policy and defense resource management.

The course covers:

- National Security Strategy
- Resourcing for National Security Strategy
- Regional beliefs
- IT and Security
- Homeland Security
- Political-Military Simulation
- Diplomacy
- The Legislative Process
- The Legal Aspects of the Long War
- Press and National Security

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## **Program Provider:**

National Defense University (NDU)

## **Program Location:**

Fort McNair, DC

## **Program Frequency:**

Three sessions per year  
(Jan/ Apr / July)

## **Program Duration:**

2 weeks

## **Pre-Course Requirements:**

Participants must submit essay per website and review read-ahead material.

## **Target Population:**

Tier B and C

## **Air Force Institutional Competencies Addressed:**

- Employing Military Capabilities
- Enterprise Perspective
- Embodies Airman Culture

## **Program Funding:**

Unit Funded

## **Program Enrollment:**

Attendees selected through NGB panel process.

# AIR NATIONAL GUARD CHIEFS EXECUTIVE COURSE (CEC)

The CEC is a one-week course for new CMSgts. It is instructed by subject matter experts highlighting the topics in the table below. Note: All CMSgts that have not attended should attend as soon as possible.

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- Personality Assessment
- ANG – CCM
- ANG Director
- Yellow Ribbon Program
- Hometown Heroes
- Unified Legislation & Budgeting Process
- Force Management Development Exercise
- Enlisted PME
- Manpower
- Online Personnel Services and TFSC Orientation
- Fitness/Personnel Programs
- Strategic Communications
- Professional Organization (EANGUS)
- Legislative Liaison
- Professional Organization
- OPCON/ADCON
- Medical Issues
- Protocol
- Training Update
- Chiefs' Councils
- Presenting Yourself as a Chief
- NGB Message Strategy
- CMSAF
- NGB SEL
- OSD/RA SEL
- Cultural Transformation
- A8
- Recruiting
- Building Professional Relationships
- Best Practices
- Pentagon Tour

**Program Provider:**

NGB/CFC

**Program Location:**

Joint Base Andrews, MD

**Program Frequency:**

Five sessions per year

**Program Duration:**

4 days + 2 Travel

**Target Population:**

Tier C

**Program Funding:**

Unit funded

**Remarks:**

TLN required; submit request through your Force Development Office



# AIR FORCE SMART OPERATIONS FOR THE 21<sup>ST</sup> CENTURY (AFSO21)

The objective of the Air Force Smart Operations for the 21st Century (AFSO21) Executive Leadership Course is to augment GO/SES/CCM leadership skills with an understanding of how to manage performance and strategically align continuous process improvement using AFSO21 tools. The course includes one full-day immersion in process improvement concepts and one half-day visit to an industry operation that provides first-hand exposure to Lean tools. Industry senior executives complement course material with real-world experiences in applying Lean to daily, weekly, and monthly management processes.

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**Program Provider:**

University of Tennessee (UT)  
College of Business  
Administration

**Program Location:**

Knoxville, TN (most sessions)  
and Washington, D.C.

**Program Frequency:**

Six sessions per year  
(Bi-monthly)

**Program Duration:**

2 days

**Target Population:**

Tier 1 and Tier C

**Air Force Institutional Competencies Addressed:**

- Managing Organizations and Resources
- Strategic Thinking

**Program Funding:**

Course tuition funded by SAF. All other expenses are Unit Funded.

**Remarks:**

Program is recommended for all CCMs and CFMs. Attendees selected through NGB panel process.

# ENTERPRISE LEADERSHIP SEMINAR (ELS)

The Enterprise Leadership Seminar (ELS) provides a collaborative and powerfully engaging opportunity for Air Force senior leaders to increase their effectiveness by gaining an understanding of business acumen within the context of current Air Force issues. The program heightens awareness and deepens insights related to the Air Force “business” enterprise. Participants will discuss current Air Force challenges and expand their Air Force senior leader network. Topics include Strategic Thinking, Strategy Formulation, Decision Making, Financial and Risk Management, Innovation, Ethics, Strategic Human Resource Management, Negotiation and Collaboration, and Leading Change. Prominent speakers from private industry, defense, and academia motivate participants to broaden their thinking and expand intellectual comfort zones through interaction with one another and the senior faculty advisor. Through the use of data, sound business approaches, and best practices, the program challenges participants to test their assumptions and discover new possibilities.

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## **Program Provider:**

University of North Carolina (UNC), Kenan-Flagler School of Business

## **Program Location:**

Chapel Hill, North Carolina

## **Program Frequency:**

Three sessions per year

## **Program Duration:**

1 week (7 days)

## **Pre-Course Requirements:**

Pre-reading materials will be available to download three weeks prior to course start.

## **Target Population:**

Tier 1

## **Air Force Institutional Competencies Addressed:**

- Enterprise Perspective
- Managing Organizations and Resources
- Strategic Thinking
- Leading People
- Fostering Collaborative Relationships

## **Program Funding:**

Tuition is funded by HQ USAF. All other expenses are unit funded.

## **Remarks:**

UNC will contact participants to provide access to the ELS program website. Participants must bring laptop or iPad to class to access coursework.

# DEFENSE EQUAL OPPORTUNITY MANAGEMENT INSTITUTE (DEOMI) LEADERSHIP TEAM AWARENESS SEMINAR (LTAS)

The purpose of the Leadership Team Awareness Seminar (LTAS) is to give senior leaders an opportunity to explore evolving human relations and Equal Opportunity/Equal Employment Opportunity (EO/EEO) issues in order to gain an understanding of their impact on unit cohesion and mission. The intent of this seminar is to raise senior leader awareness of personnel dynamics that impact unit cohesion and unit readiness. The training incorporates participants' personal and professional experiences in solving organizational issues, beginning with how values and prejudices are formed and acted out. Participants are encouraged to bring real-world issues and problems to the table, give and receive feedback, and explore the impact of their personal behaviors on others, the group, and on larger organizational systems.

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**Program Provider:**

Defense Equal Opportunity Management  
Institute (DEOMI)

**Program Location:**

Patrick AFB, Florida

**Program Frequency:**

Six classes per year

**Program Duration:**

5 days + travel

**Target Population:**

Tier 1 and Tier C

**Program Funding:**

Unit Funded

**Program Website:**

[http://deomi.org/Education&Training/Course  
Info.cfm](http://deomi.org/Education&Training/CourseInfo.cfm)

**Program Enrollment:**

TLN required; submit request through your  
Force Development Office

# LEADERSHIP DEVELOPMENT PROGRAM (LDP)

The Air Force Leadership Development Program (LDP) is designed to enhance individual leadership capabilities and organizational impact through extensive assessment, group discussions, small group activities and personal coaching. LDP will strengthen the ability to manage complexity, balance competing priorities, and collaborate up, down, and across the organization to drive tangible results. LDP's extensive assessments and personalized coaching provide a detailed representation of participants' leadership skills, behaviors, and preferences. Additionally, these resources enable participant to identify development needs; establish a foundation for personal and professional growth; and engage in learning practice, reflection, and goal setting.

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**Program Provider:**

Center for Creative Leadership (CCL)

**Program Location:**

Greensboro, NC

**Program Frequency:**

Three sessions per year

**Program Duration:**

1 week (5 days)

**Pre-Course Requirements:**

Program requires extensive pre-coursework (online 360-degree assessments and self-evaluations). If pre-coursework is not completed by the deadline, attendees may be deferred to a later session.

**Target Population:**

Tier 2

**Air Force Institutional Competencies Addressed:**

- Managing Organizations and Resources
- Leading People
- Embodies Airman Culture

**Program Funding:**

Tuition is funded by HQ USAF. All other expenses are unit funded

**Program Website:**

<http://www.ccl.org/leadership/programs/LDPOverview.aspx> (*website is for course information purposes only; not for registration*)

**Remarks:**

Attendees selected through NGB panel process.

# MIDDLE EAST AND SOUTH ASIA SEMINAR (MIDEAST-ASIA)

The Middle East and South Asia Seminar will provide participants the opportunity to uncover the political, economic, and social transformations sweeping the Middle East and South Asia. This program combines the knowledge and expertise of scholars, journalists, and policymakers to provide in-depth discussions of the Arab uprisings, the rise of the Islamist parties, and other current issues in the Middle East that could be detrimental to the U.S. national and international security interests. Talks are informal and off-the-record, and ample time will be allowed for question and answer sessions with each speaker.

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**Program Provider:**

Alan L. Freed Associates

**Program Location:**

Washington, DC

**Program Frequency:**

One session per year

**Program Duration:**

3 days

**Remarks:**

Selected participants must complete an online registration form. Pre-reading materials will be emailed to attendees.

**Target Population:**

Tier 2

**Air Force Institutional Competencies Addressed:**

- Strategic Thinking
- Fostering Collaborative Relationships

**Program Funding:**

Unit Funded

**Program Website**

<http://publicpolicyseminars.com/area-studies-seminar/>

**Course Registration:**

Attendees will be selected through NGB panel process. Participants must complete an online registration form. Pre-reading materials will be emailed to attendees.

# AFRICA SEMINAR

The presence of enormous energy, mineral and agricultural resources make several African states key components of the global economy. Drawing upon the knowledge and experience of a diverse group of prominent experts, this workshop will explore the social, political, and economic developments on the African continent. It will address current issues and trends that will affect U.S. national security interests in the years ahead. Talks are informal and off-the-record. Ample time will be allowed for discussion and question-and-answer sessions with each speaker.

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**Program Provider:**

Alan L. Freed Associates

**Program Location:**

Washington, D.C.

**Program Frequency:**

One session per year

**Program Duration:**

3 days

**Remarks:**

Selected participants must complete an online registration form. Pre-reading materials will be emailed to attendees.

**Target Population:**

Tier 2

**Air Force Institutional Competencies Addressed:**

- Strategic Thinking
- Fostering Collaborative Relationships

**Program Funding:**

Unit Funded

**Program Website:**

<http://publicpolicyseminars.com/area-studies-seminar/>

**Course Registration:**

Attendees will be selected through NGB panel process. Participants must

# ENTERPRISE PERSPECTIVE SEMINAR (EPS)

The Enterprise Perspective Seminar (EPS) gives participants executive level insights into the inner workings of government. Participants will examine the local and global implications of congressional decisions; Administration policies and their impact on DoD; the Supreme Court and its role in policy; and issues in the economic, national security, and political arenas. Speakers at this program are high-level internationally-recognized experts with extensive professional experience and insight into current issues. Participants will have the opportunity to walk the corridors of the Capitol, view congressional hearings, visit the Supreme Court, and witness the legislative process firsthand.

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**Program Provider:**

Alan L. Freed Associates

**Program Location:**

Washington, DC

**Program Frequency:**

Two sessions per year

**Program Duration:**

4 days

**Remarks:**

Selected participants must complete an online registration form. Pre-reading materials will be emailed to attendees.

**Target Population:**

Tier 2

**Air Force Institutional Competencies Addressed:**

- Enterprise Perspective
- Strategic Thinking
- Fostering Collaborative Relationships

**Program Funding:**

Unit Funded

**Program Website**

<http://publicpolicyseminars.com/enterprise-perspective-seminar/>

**Course Registration:**

Attendees will be selected through NGB panel process. Participants must complete an online registration form. Pre-reading materials will be emailed to attendees.

# ENERGY FOR PERFORMANCE (EFP)

Energy for Performance (EFP) is a science-based energy management program designed to help participants become more productive and effective under pressure by managing their energy. Based on scientific research, this program emphasizes the connection between personal purpose and daily behaviors with mission accomplishments.

Participants work side-by-side with highly skilled Human Performance Institute (HPI) experts in performance psychology, nutrition, and exercise physiology. Their goal is to help leaders become more productive and effective under pressure and to do so without compromising their personal health and happiness. Participants learn how to strengthen and align energy across four dimensions: body, heart, mind, and spirit. This multi-disciplinary approach helps them to become physically energized, emotionally connected, mentally focused, and completely aligned with whatever mission is most important to them.

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**Program Provider:**

Human Performance Institute

**Program Location:**

Orlando, FL

**Program Frequency:**

TBD

**Program Duration:**

2 days

**Target Population:**

Tier 3

**Air Force Institutional Competencies Addressed:**

- Embodies Airman Culture

**Program Funding:**

Unit funded

**Method of Instruction:**

In-residence

**Remarks:**

Participants will have blood taken during the course for a blood chemistry analysis. Attendees selected through NGB panel process.



# STRATEGIC MINDSET SEMINAR (SMS)

The Strategic Mindset Seminar (SMS) helps enhance attendees' ability to understand, model and resolve complex business issues. Attendees learn to develop the "mental elasticity" needed to anticipate the intended and unintended consequences of today's decisions and understand how those decisions will lead to organizational successes or failures in the future.

This program will help attendees:

- Understand the challenges of their organizations from a systems' perspective and design solutions that leverage their strengths
- Anticipate the intended and unintended consequences of today's decisions
- Use Casual Loop Diagrams (the principal tool of Systems Thinking) to properly diagnose and solve the most critical and complex issues within their organizations
- View their organizations as interrelated and interdependent systems rather than a collection of separate entities

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## **Program Provider:**

Stimson Associates, Inc.

## **Program Location:**

Arlington, VA

## **Program Frequency:**

Up to six sessions per year  
(target audience and  
seasonal schedule varies)

## **Program Duration:**

2.5 days

## **Target Population:**

Tier 3

## **Air Force Institutional Competencies Addressed:**

- Managing Organizations and Resources
- Strategic Thinking

## **Program Funding:**

Unit Funded

## **Course Registration:**

Attendees will be selected through NGB panel process. .

# KEYSTONE

The course is designed for Command Senior Enlisted Leaders (CSELS) currently serving in or slated to serve in a general or flag officer level joint headquarters or Service headquarters that could be assigned as a joint task force. Participants visit the Combatant Commands, Joint Task Forces (JTF), and both officer and enlisted senior leaders in the Washington, DC area to explore the relationships and challenges of operating in a joint environment. The course covers the very special relationship between the Command Senior Enlisted Leader of a Joint Force Commander and the enlisted personnel from all the services operating under the Commander.

The course also includes a three-day Joint Operations Module (JOM) conducted by the Director of the Joint Staff (J7) at the Joint Coalition War Fighting Facility in Suffolk, VA. The course parallels CAPSTONE but is tailored for the specific challenges of the Enlisted Leader.

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## **Program Provider:**

National Defense University  
(NDU)

## **Program Location:**

Washington, DC and other  
CONUS locations

## **Program Frequency:**

Two sessions per year  
(January/February and July)

## **Program Duration:**

2 weeks

## **Program Website**

<http://keystone.dodlive.mil/>

## **Pre-requisite:**

Participants must have completed the Senior Enlisted Joint Professional Military Education (SEJPME) Course prior to attending this program

## **Target Population:**

Tier 3

## **Air Force Institutional Competencies Addressed:**

- Employing Military Capabilities
- Enterprise Perspective
- Strategic Thinking
- Embodies Airman Culture
- Fostering Collaborative Relationships

## **Program Funding:**

NDU

## **Course Registration:**

Attendees will be selected through NGB panel process.

## **Remarks:**

Pre-reading materials are available through the program website. Attendees must submit security clearance information through JPAS prior to course attendance.